

MINUTES OF THE REGULAR MONTHLY  
MEETING OF THE CHISAGO LAKE TOWNSHIP BOARD  
TUESDAY, December 17th, 2019

The regular monthly meeting for December 17<sup>th</sup>, 2019 was called to order at 7:00pm by Chair Stirling. All Board members were present. The Pledge of Allegiance to the Flag was said by the group assembled.

Chair Stirling then asked the Board for an approval of the minutes from the November 19<sup>th</sup>, 2019, regular monthly meeting. A motion was made by Houle, seconded by Reed to approve the minutes as presented and wave the reading of the November 19<sup>th</sup>, 2019 meeting minutes. Motion carried.

Additions to Agenda and Approval of Agenda

Chair Stirling asked if there were any changes or additions to the agenda. With no additions or changes to the Agenda, a motion was made by Houle, seconded by Reed to approve the agenda as printed. Motion carried.

Variances, Plats and Conditional Use Permits

❖ On November 27<sup>th</sup>, 2019, Chisago Lake Township received a letter in regards to an Extraterritorial Jurisdiction and Moratorium, Resolution No. 20191121-03 Exercising the City of Lindstrom's Right to Extraterritorial Review, and an Ordinance No. 20191121.01 Establishing a Moratorium on the Use and Development of the Building and Lands Located within the Designated Area. After discussion a motion was made by Houle, seconded by Reed, to obtain our council and have them review the documents received from the City of Lindstrom in regards to the Extraterritorial Jurisdiction and Moratorium. Motion carried.

Old Business

- ❖ Mr. Albrecht came before the Board to express his concerns from the meeting on Friday, December 6<sup>th</sup>, 2019, that he had with Supervisor Wayne Houle, City of Lindstrom Administrator Olinger, and County Staff in regards to the Potential Residential Subdivision he has applied for, and to discuss development scenarios. There was no action taken.
- ❖ Chair Stirling informed everyone present that the Town Board had a Workshop meeting to review the Hall Rental Policy and Application. After review of the amendments to the Hall Rental Policy and Application, a motion was made by Houle, seconded by Reed, to approve the Hall Rental Policy and Application as amended. Motion carried.
- ❖ Chair Stirling asked for an update on the purchase of new office computers. Treasurer Straub, and Clerk Peterson informed the Board that we are eligible to purchase new computers through the (CPV) program, so we need to look through the list and decide which computers would fit our needs.

New Business

❖ The Board received an application from Xcel to replace two poles due to condition and clearances & installing underground tap off replaced pole to serve new house at 24915 Morgan Ave. After review a motion was made Houle, seconded by Reed to approve the application. Motion carried.

❖ The Board received an application from Xcel to Install 2<sup>nd</sup> underground service to pole board at 13944 268<sup>th</sup> Street and installation of overhead transformer on exiting pole. After review a motion was made by Reed, seconded by Houle to approve the application. Motion carried.

❖ Clerk Peterson presented a list of election judges for the PNP election, March 3, 2020 for approval by the Board. After review a motion was made by Houle, seconded by Reed to approve the list of judges. Motion carried.

❖ The Board was asked to approve the following election judges for the Township election, March 10, 2020: Judy Nelson, Terrie Johnson, Salli Schultz, and Jim Stafki. After review a motion was made by Reed, seconded by Houle to approve the list of judges. Motion carried.

❖ Next the Board was asked to appoint the Absentee Ballot Board for the March 10, 2020 Township election. A motion was made by Houle, seconded by Reed to approve Resolution #19-12-17 appointing the 2020 Absentee Ballot Board. Motion carried.

❖ Chair Stirling presented a proposal to the Board giving a 3% salary increase to the maintenance crew along with increasing the Township portion of the HSA payment from \$335/month to \$360/month, for the two full time maintenance employee's to cover the increased individual deductible on health insurance coverage for 2020. Also in the proposal Chair Stirling suggested increasing our Janitor's salary from \$412/month to \$600/month due to cleaning more space more often in the Town Hall. After discussion a motion was made by Houle, seconded by Reed to approve the proposed salary increases effective January 1, 2020. Motion carried.

Matt Wikelius	from	\$27.40/hr	to	\$28.22/hr
Dale Anderson	from	\$24.00/hr	to	\$24.72/hr
Kent Reed	from	\$23.18/hr	to	\$23.88/hr – Monday thru Friday
Kent Reed	from	\$34.82/hr	to	\$35.87/hr – weekend/holidays
Marv Hultquist	from	\$412/mo	to	\$600/month

Plus increase the employer HAS contributions for Matt and Dale from \$335/mo. to \$360/mo.  
(This covers the increased individual deductible on health insurance coverage)

Road Report – Matt Wikelius

❖ Culvert in Millicent lane is complete, in the process of replacing the new culvert they found three old culverts they had to dig out, so it turned out to be a much bigger project than anticipated. Wikelius informed the Board the he had spoken with Scott Sellman about this project being caused by the weather, but Sellman informed Matt that the government would only cover issues if they declare a disaster in the area. Sellman informed Matt to keep pictures on file of these type of issues in case the government ever does declare a disaster.

❖ The maintenance crew has been busy plowing, salting and sanding roads. They have used trap rock twice this year so far. The maintenance department has a calendar and keeps track of when they grade and plow the roads.

Information for Officials

- ❖ Clerk Peterson informed the Board of the following:
  - There were a total of 13 applications for Building permits issued in November; 2 – Garages/Pole Building; 10 – for other Home improvements; 1 – Sewer Permits
  - CCATO meeting January 29<sup>th</sup>, 2020, at the Senior Center in NB at 7:00 pm
  - Matt Silver is asking if it is okay to put banners up on Olinda, Morgan, 83 and Old Towne Road for the Home Show. Matt Wikelius said he would need to contact the County. The only Road that affects us is Morgan. But it is okay to put the banners out on Morgan.
  - Chisago Lakes Township received a notice from the Department of Human Services, Licensing Division notifying us that there was a new residential program license issued within the Township for a new adult foster care or child foster care.
  - Chisago Lakes Township received a Thank you from Chisago lakes Mutual Insurance Company and a letter reminding us of their Annual meeting on February 8<sup>th</sup>, 2020.
  - Dennis Freed is retiring the end of the year from County Auditor/Treasurer. His retirement party is December 30, 2019 in the County Boardroom.
  - Upcoming Hall Use.

Financial Report

- ❖ Treasurer Straub gave the Treasurer report. After the Treasurer's report was presented a motion was made by Houle, seconded by Reed to approve the Financial Report with a balance of \$531,871.29 and pay the bills – Claim numbers 1617-1635 in the amount of \$79,076.51. Motion carried.

Adjournment

Chair Stirling asked if anyone had any other business.

There being no further business a motion was made by Houle, seconded by Reed, to adjourn the meeting at 7:55 pm. Motion carried.

Sherry Stirling, Chair  
Chisago Lake Township

Jeanette Peterson, Clerk  
Chisago Lake Township