

**MINUTES OF THE REGULAR MONTHLY  
MEETING OF THE CHISAGO LAKE TOWNSHIP BOARD  
TUESDAY, NOVEMBER 19<sup>th</sup>, 2019**

The regular monthly meeting for November 19<sup>th</sup>, 2019 was called to order at 7:00pm by Chair Stirling. All Board members were present. The Pledge of Allegiance to the Flag was said by the group assembled.

Chair Stirling asked the Board for an approval of the minutes from the October 15<sup>th</sup>, 2019, regular monthly meeting. A motion was by Houle, seconded by Reed to approve the minutes as presented and wave the reading of the October 15<sup>th</sup>, 2019 meeting minutes. Motion carried. Chair Stirling asked the Board for an approval of the minutes from the Public Hearing on Proposed Assessment for 2019 Street Improvements held on October 15<sup>th</sup>, 2019. A motion was made by Houle, seconded by Reed to approve the minutes as presented and wave the reading of the October 15<sup>th</sup>, 2019 minutes from the Public Hearing. Motion carried.

**Additions to Agenda and Approval of Agenda**

Chair Stirling asked if there were any changes or additions to the agenda. Chair Stirling added item E. under Variances, Plats & Conditional Use Permits, “Letter from Chisago County in regards to non-conservation Land within the Township”. A motion was made by Houle, seconded by Reed to approve the Agenda as amended. Motion carried.

**Variances, Plats and Conditional Use Permits**

❖ Bruce Konewko, Project Development Manager of Cooperative Energy Futures - requesting an IUP for a 1 MW (AC) community solar garden that will serve local residents, small businesses, and community organizations in Chisago, Washington, and Anoka counties proposed partially on parcel 02.00425.00 in Chisago Lakes Township (the remainder is located on a parcel within Lent Township for which Lent Township has granted an IUP conditional upon the granting of an IUP by Chisago County) on land owned by Frank and Deborah Dusenka. The proposed project will occupy approximately 6 acres, with half of that area on the Chisago Lake side. After review a motion was made by Reed, seconded by Houle to approve the Interim Use Permit (IUP), to CEF Chisago Community Solar, LLC. . Motion carried.

❖ Discuss potential Residential Subdivision – Chair Stirling informed the Board that Chisago County Environmental Services and Zoning contacted us concerning a potential residential subdivision for properties in Chisago Lake Township. While these properties are in the Township, Chisago County informed the constituent that their review would involve the City to ensure there is compatible and orderly planning considered. The County offered to arrange a meeting with the constituent, County Staff, a representative from the City of Lindstrom, and a representative from the Township of Chisago Lake regarding the future development plans. Chair Stirling informed the Board that the City of Lindstrom, City Council had contacted their Consulting Planners and prepared a draft resolution exercising the City’s right to extraterritorial review. If adopted, Staff will submit this resolution to Chisago County along with a letter explaining the importance of the City exercising its authority in assuring developments within the City’s growth area do not prevent the City’s future ability to effectively and efficiently serve its constituents. Clerk Peterson will inform the County that our Board members will be available late afternoons or evenings to meet with parties involved.

- ❖ Update on Neighbors fence in Road Right of Way – NW end of Nueman Circle – Chair Stirling informed the Board that we are still waiting on documents from Mr. Nyquist. On hold until we receive a current survey.
- ❖ Dave Whitney came before the Board to ask what the difference is between an easement and a cartway. Dave Whitney informed the Board that there is a parcel for sale behind him that is land locked. He has allowed the property owner to enter this parcel for hunting through his property for several years. Whitney stated that there are four other accesses to get onto this property. The Board informed Whitney that an easement is between the property owners and gets recorded, a cartway is a public roadway. The most cost efficient way to go is a private easement and you would still own the property. If a landowner requests a cartway they are responsible for all costs associated with the cartway. No action was taken.
- ❖ Chair Stirling informed the Board that the Township received a letter from the County of Chisago in regards to some non-conservation land located within the Chisago Lake Township. This land has been forfeited to the State of Minnesota for non-payment of property taxes. They are asking that we approve the parcels for public auction to adjacent landowners, or request a conveyance to Chisago Lake Township for public use or purchase the property for the appraised value. After discussion a motion was made by Stirling, seconded by Houle that we request a conveyance to Chisago Lake Township for public use. Motion carried.

### **Old Business**

- ❖ Update on Mentzer trail septic systems/CLT, Chair Stirling informed the Board that the county has not had time to respond and she has not heard anything from the City of Lindstrom. So until we get more data we will remove this issue from the Agenda.

### **New Business**

- ❖ 2019 Employee Health Insurance Renewal - There was a \$93.62 increase per month, and a \$250.00 increase per year to the deductible. After discussion a motion was made by Houle, seconded by Reed to renew the 2020 Employee Health Insurance Plan 645 with increases and discuss the deductible increase at salary review. Motion carried.
- ❖ Discuss Rental Policy Update's - Supervisor Houle suggested we plan a work session December 17<sup>th</sup>, 2019, at 6:00 pm to review the Hall Rental policy. After discussion a motion was made by Houle, seconded by Reed to setup a work session December 17<sup>th</sup>, 2019 at 6:00 pm. to review Hall Rental Policy. Motion carried.
- ❖ The Board received an application from Xcel to replace, construct & therefore maintain; an underground service along/across 242<sup>nd</sup> St to serve a 2<sup>nd</sup> service to 11401 242<sup>nd</sup> St. (Pole Building) After review a motion was made Houle, seconded by Reed to approve the application. Motion carried.
- ❖ The Board received a consent form from Frontier Communications to place telecommunications cable on Lanesboro Ct. After review the Board noticed that this cable is being placed on a private homeowner road not a Township road. So we are going to withdraw the application.

**Road Report** – Matt Wikelius

- ❖ Matt Wikelius informed the Board of the following:
  - Salt Shed is full of salt and we still have 50 ton available if needed
  - Gravel roads are in excellent condition going into the winter months
  - There is a culvert on Millicent Avenue that has failed twice this year due to high lake elevation. Currently there is a 30” culvert which is completely under water, so we plan on replacing it with a 48” culvert. We are currently waiting on Excel to move the gas line, once the gas line has been moved we will finish project.

**Information for Officials**

- ❖ Clerk Peterson informed the Board of the following:
  - She attended a meeting for the Presidential Nominating Primary Election on October 31<sup>st</sup>, 2019 at the Government Center, and is currently working on the election judge list, and that we will be reimbursed for most of the costs associated with this election.
  - There were a total of 26 applications for Building permits issued in October; 1 - New Homes; 3 – Garages/Pole Building; 17 – for other Home improvements; 5 – Sewer Permits
  - CCATO meeting December 11<sup>th</sup>, 2019, at the Senior Center in NB at 7:00 pm – The Speaker will be Kurt Schneider to discuss zoning and solar issues
  - Upcoming Hall Use
  - Contacted a couple retired County Deputies, who would be willing to provide security at the Town Hall if needed.

**Treasurers Report**

- ❖ Treasurer Straub gave the Treasurer report. After the Treasurer’s report was presented a motion was made by Houle, seconded by Reed to approve the Financial Report with a balance of \$568,901.06 and pay the bills – Claim numbers 1594-1616 in the amount of \$63,993.95. Motion carried.
- ❖ Treasurer Straub informed the Board that our computers need to be undated to Windows 10. She stated that since our computers are about 5 years old we would probably be better off in the long run to replace them. She stated that it would cost approximately \$1000/each to replace them. After discussion a motion was made by Houle, seconded by Reed to authorize up to \$3000 to purchase two new computers, along with checking into state contract. Motion carried.

**Adjournment**

Chair Stirling asked if anyone had any other business.

There being no further business a motion was made by Houle, seconded by Reed to adjourn the meeting at 8:37pm. Motion carried.

Sherry Stirling, Chair  
Chisago Lake Township

Jeanette Peterson, Clerk  
Chisago Lake Township