

MINUTES OF THE REGULAR MONTHLY
MEETING OF THE CHISAGO LAKE TOWNSHIP BOARD
TUESDAY, MAY 21st, 2019

The regular monthly meeting for May was called to order at 7:00 pm by Chair Stirling. All Board members were present. The Pledge of Allegiance to the Flag was said by the group assembled.

Chair Stirling then asked the Board for an approval of the minutes from the April 16th, 2019, regular monthly meeting. A motion was made by Houle, seconded by Reed to approve the minutes as presented and wave the reading of the April 16th, 2019 meeting minutes. Motion carried. Chair Stirling then asked the Board for an approval of the minutes from the April 18th, 2019, Board of Appeal and Equalization meeting. A motion was made by Houle, seconded by Reed to approve the minutes as presented and wave the reading of the April 18th, 2019 Board of Appeal and Equalization meeting minutes. Motion carried.

Additions to Agenda and Approval of Agenda

Chair Stirling asked if there were any changes or additions to the Agenda. Supervisor Houle requested to add under Old Business: State of Minnesota Auditor and Discuss Equity on Old Chisago City Fire Station. Chair Stirling requested to add under New Business: Comfort lake Watershed District. A motion was made by Houle, seconded by Reed to approve the agenda as amended. Motion carried.

Variances, Plats and Conditional Use Permits

- ❖ Bob Murphy, came before the Board to request a 2nd Driveway Access. After review a motion was made by Houle, seconded by Reed to approve the second driveway access request at 32340 Northshire Court. Motion carried.
- ❖ Shawn Sullivan, came before the Board to request a 2nd Driveway Access. After review a motion was made by Houle, seconded by Reed to approve the second driveway access request at 10720 261st Street. Motion carried.
- ❖ Troy Breitenbach, came before the Board to request a 2nd Driveway Access. After review a motion was made by Houle, seconded by Reed to approve the second driveway access request at 13611 263rd Lane. Motion carried.
- ❖ Dave Whitney, came before the Board to review a Conventional Plat for West Wind Estate and road entering the Estate. No action was taken.

Old Business

- ❖ Chair Stirling informed the Board that Nancy from HRA-EDA has put together a draft survey to send out to the households in the Chisago Lake Township. She would like us to review the survey and let her know if there is any changes we would like to make. CTC has a portal to manage the survey results. CTC and Nancy at HRA-EDA will be meeting on June 6th and at that time Nancy from HRA-EDA will have the number of households we will need to mail the survey too. No action required at this time.

- ❖ Supervisor Houle informed the Board that he has contacted the Minnesota State Auditor's office in regards to review the City of Lindstrom's accounting procedures. Houle has not heard back from them at this time, but will keep the Board updated.
- ❖ Supervisor Houle informed the Board that he has been in contact with Chisago City Administrator, John Peckman, in regards to the Townships portion of the equity from the sale of the old Fire Station. Houle stated that back a few years ago Chisago Lake Township had equity into the City of Chisago Lake Fire Station and there was an agreement that when this was sold our portion was to be used towards a specific item, he wasn't sure if it was equipment or something else. So Mr. Peckman was going to do some research on exactly what the agreement was that our portion was to be used towards and get back to him. Houle has not heard back from him at this time, but will keep the Board updated.

New Business

- ❖ Chair Stirling informed the Board that we received a request from the DNR asking if they could take a look at the Bluegill population of Moody Lake. This would require putting a motorized boat in at the park. They are asking for access and use of a motorized boat. Chair Stirling informed them that there is no boat landing so they agreed to use a flat boat. Chair Stirling added that the last fish count was in 2015 at Moody Lake. CLFLWD is requesting our permission to treat Curly-leaf Pondweed on Moody Lake in May. We did not receive the request for permission until after the treatment had been completed. After discussion the Board decided to take no action at this time.

Road Report – Matt Wikelius

- ❖ 245th Update - Roadbed corrections have been completed, reclamation was completed Monday May 20th, the Base Course pavement scheduled for this Thursday, and project completion by the end of this month, weather permitting!!
- ❖ Frost Boil Damage to our Blacktop Roads – Repair estimate of \$155,000. Roads in need of repair include: Morgan Avenue; Nueman Trail; Little Lake Road; 347th Street; Chisago Blvd; 275th Street; and 253rd Street. After review a motion was made by Houle, seconded by Reed, authorizing Matt to work with Bluhm Construction on repairing individual streets listed. Motion carried.
- ❖ Maintenance Parking Lot – Received two bids to pave maintenance facility parking lot. One from Knife River for the amount of \$65,400 and one from Bluhm Construction for the amount of \$60,335. After discussion a motion was made by Houle seconded by Reed to hire Bluhm to pave the maintenance facility parking lot for the amount of \$60,335. Motion carried.
- ❖ If any spraying needs to be done they may start within the next couple weeks, once the noxious weeds start appearing.
- ❖ Street Signs – There are several faded street signs within the Township that need replacing. Matt suggested we replace approximately 25% of the signs each year for the next four years to get them all replaced. We also have approximately 70 dead end signs to replace in the future, but could just replace those as needed. After discussion a motion was made by Houle, seconded by Reed to authorize Matt to replace 25% of the Street signs this year. Motion carried.
- ❖ Address signs – Nate expects to start installing signs in June, if not sooner.
- ❖ Planting Trees around Town Hall – Matt suggested we think about what type of trees we would like to plant around the Town Hall.

Information for Officials

- ❖ Clerk Peterson informed the Board of the following:
 - for the month of April : 23 building permits were approved and issued within the Township; 2 - for New Homes; 3 - for Garage/Pole Building; and 18 – for other home improvements.
 - June 17th – Summer Specialized Training in St. Cloud – Pre-registration is June 10th, 2019.
 - Chisago County is having a Tax Forfeit Land Auction June 20th, at 10:30 am at the Government Center.
 - Chisago County Department of Environmental Services and Zoning – Notice of Public Hearing of Proposed Text and map Amendment to the Chisago County Zoning Ordinance Thursday June 6th, 2019 at 7:00 pm at the Government Center
 - A resident on Little Lake Road and County Rd 12 is looking for someone to trap Gophers.
 - Need an attendant for 5 hours on June 7th.
 - May 29th, – CCATO Meeting
 - Upcoming Hall Use dates for May and June

Treasurer's Report _Judy Straub

- ❖ Treasurer Straub gave the Treasurer report. After the Treasurer's report was presented a motion was made by Houle, seconded by Reed to approve the Financial Report with a balance of \$1,038,266.48, and pay the bills – Claim numbers 1443-1471, in the amount of \$102,734.54. Motion carried.

Adjournment

Chair Stirling asked if anyone had any other business.

There being no further business a motion was made by Reed, seconded by Houle to adjourn the meeting at 8:00 pm. Motion carried.

Sherry Stirling, Chair
Chisago Lake Township

Jeanette Peterson, Clerk
Chisago Lake Township