

MINUTES OF THE REGULAR MONTHLY
MEETING OF THE CHISAGO LAKE TOWNSHIP BOARD
TUESDAY, June 18th, 2019

The regular monthly meeting for June was called to order at 7:00 pm by Chair Stirling. All Board members were present. The Pledge of Allegiance to the Flag was said by the group assembled.

Chair Stirling then asked the Board for an approval of the minutes from the May 21st, 2019, regular monthly meeting. A motion was made by Houle, seconded by Reed to approve the minutes as presented and wave the reading of the May 21st, 2019 meeting minutes. Motion carried. Chair Stirling suggested we correct wording when referencing requests from Health, Recreational and Service Organizations from “Donations” to “Contract”. After discussion, a motion was made by Houle, seconded by Reed to propose no changes to approved minutes, but correct the wording in future minutes. Motion carried.

Additions to Agenda and Approval of Agenda

Chair Stirling asked if there were any changes or additions to the Agenda. Chair Stirling requested to add under New Business: Chisago County Sheriff, Brandon Thyen. A motion was made by Houle, seconded by Reed to approve the agenda as amended. Motion carried.

Variances, Plats and Conditional Use Permits

- ❖ Robert and Patricia Peshorn, came before the Board to request a Lot Line adjustment to 10.44 feet, Variance to be exempt from formal re-platting. After review a motion was made by Houle, seconded by Reed to approve the variance request at 14144 Old Holt Court, PID #02.01354.00, #02.01355.00, & #02.01356.00. Motion carried.
- ❖ Dave Whitney, came before the Board with a Preliminary Plat of 8 Lots, extending 246th Street West 1000+ feet. Whitney withdrew application. Whitney made an escrow payment of \$5,000.00 to Chisago Lake Township and requested we take out any accrued expenses he owes the Township for and reimburse him the balance.

Old Business

- ❖ Chair Stirling gave the following update on the CTC Broadband Project: Chair Stirling stated that the total cost to construct and connect the approximate 1,996 establishments identified in the Chisago Lake Township to is approximately \$11,607,996. CTC does not use this number though because not 100% of establishments will subscribe to services and they do not build the line to the house unless someone has signed up for service. CTC makes an assumption that 50% of the establishments will subscribe to service. At this point, the preliminary work indicated that Chisago Lake Township will require approximately 221 miles of fiber optic cable construction to connect approximately 998 subscribers at a cost of approximately \$8,235,000. The assessment per household would be approximately \$2,480.36 if 50% subscribe to service. The service would be approximately \$125.00/monthly which would include 100Mbps/100Mbps High Speed Internet, Digital TV Entertainment Package, Local Phone Service & Features. Chair Stirling informed the Board that the next step will be to finalize the Survey and mail these out to all the Households. A motion was made by Houle, seconded by Reed to proceed with the project, only if we receive a minimum of 60% of the establishments willing to subscribe to service from the Survey results. Motion carried. Chair Stirling suggested that we discuss franchise fees at the next Board Meeting scheduled July 16th, 2019.

- ❖ Supervisor Houle informed the Board that he received a response from the Minnesota State Auditor's office on May 30th, 2019 after they reviewed Lindstrom Fire Contract and did not see any issues.
- ❖ Supervisor Houle informed the Board that he has not heard back from John Peckman, Chisago City Administrator in regards to the Townships portion of the equity from the sale of the old Fire Station, but Houle reviewed the Agreement from 2016 and it is stated in the agreement the any Township equity from sale of Fire Station will be applied to future equipment.
- ❖ Chair Stirling informed the Board that she received a memo from CLFLWD in regards to Mattson Wetland issues and according to them there is a culvert issue. Township Maintenance Supervisor, Wikelius stated that the culvert under Lofton is all rusted and does need to be replaced, and someone needs to get authorization to clean the ditches. After some discussion Supervisor Houle and Maintenance Supervisor, Wikelius is going to set up a time to meet out at the property and assess the problem and try and come up with a solution.

New Business

- ❖ Chisago County Sheriff – Brandon Thyen came before the Board to give them an update. Sheriff Thyen stated that they now have a Drone Program, they have one large drone and one smaller drone available to help assist with several different calls. They plan on putting the Drones in use beginning in July 2019. Sheriff Thyen, also stated that they are expanding and enhancing rehabilitative programs for offenders, along with a GED program. This will allow inmates to begin rehabilitative treatment programs, and/or complete their GED testing, while in jail. They have had a couple inmates that have completed the course and received their GED's. Sheriff Thyen stated that an average daily population in the jail is 70 inmates. They can house up to 80 with current staff. The facility can house 120 but they would have to add more staff and they are not ready to do that yet.
- ❖ A request was received from Township Engineer, Dan Boyum for the 1st payment of \$393,122.06 to North Valley, Inc., for 2019 Street Improvement (245th Street). A motions was made by Houle, seconded by Reed to approve the 1st payment in the amount of \$393,122.06 to North Valley, Inc., for 2019 Street Improvements. Motion carried.
- ❖ The Board received an application from XCEL Energy for permission to replace, construct and therefore maintain: Install underground 1-ph primary off of existing pole for new Event Center. After review a motion was made by Houle, seconded by Reed to approve the application from EXCEL Energy. Motion carried.
- ❖ The Board received an application from XCEL Energy for utility work on Lakelawn Drive. Chair Stirling stated that this parcel belongs to the City of Lindstrom. Clerk Peterson agreed to contact XCEL and inform them that is application will need to be sent to the City of Lindstrom.
- ❖ A proposal was received from Auditor Michael Pofahl for the 2019 Township Audit not to exceed \$5,775.00 plus \$100 for processing fees. After discussion a motion was made by Houle, seconded by Reed to approve the audit proposal from Michael Pofahl for 2019 not to exceed \$5,775.00 plus \$100 for increased processing fees. Motion carried.
- ❖ Chair Stirling informed the Board that we received a request from the Highway 8 Task Force for a letter of Support for the 2019 BUILD Discretionary Grant. Chair Stirling drafted a letter of support for the Board's review. After review a motion was made by Stirling, seconded by Houle to send the letter of support to the U.S Department of Transportation.

Road Report – Matt Wikelius

- ❖ Nate from Northstar Sign and mapping Solutions, will be installing address signs as quickly as locates can be done.
- ❖ Frost Boil Damage to our Blacktop Roads – Bluhm is patching roads and will pave maintenance parking lot once the road repairs have been completed.
- ❖ Fahrner will be fog sealing this week.
- ❖ Spraying has been completed this year. They focused on roadsides that were not sprayed last year and used only one tank of spray. In the future it looks like four tanks every other year will take care of it. .
- ❖ Mowing is underway and hopefully will be completed the end of the month, weather permitting.
- ❖ Matt will be contacting Envirotech to chloride Maxwell and 256th because they didn't get sprayed last year.

Information for Officials

- ❖ Clerk Peterson informed the Board of the following:
 - for the month of May : 27 building permits were approved and issued within the Township; 3 - for New Homes; 2 - for Garage/Pole Building; and 22 – for other home improvements.
 - June 26th – CCATO Meeting in North Branch
 - Received Thank you for the Contracts
 - Upcoming Hall Use dates for June and July
 - Informed the Board of a Court Hearing regarding a Nuisance Dog within the Township

Treasurer's Report Judy Straub

- ❖ Treasurer Straub gave the Treasurer report. After the Treasurer's report was presented a motion was made by Houle, seconded by Reed to approve the Financial Report with a balance of \$928,963.38, and pay the bills – Claim numbers 1472-1490, with the exception of claim #1477 for the amount of \$100.00, so the total amount approved is \$69,888.33. Motion carried.

Adjournment

Chair Stirling asked if anyone had any other business.

There being no further business a motion was made by Reed, seconded by Houle to adjourn the meeting at 8:25 pm. Motion carried.

Sherry Stirling, Chair
Chisago Lake Township

Jeanette Peterson, Clerk
Chisago Lake Township