MINUTES OF THE REGULAR MONTHLY

MEETING OF THE CHISAGO LAKE TOWNSHIP BOARD

TUESDAY, January 19th, 2021

The regular monthly meeting for January 19th, 2021 was called to order at 7:00 pm by Chair, Stirling. All Board members were present in person. Pledge of Allegiance was said by group.

Chair, Stirling asked the Board for an approval of the minutes from the December 15th, 2020, regular monthly meeting. A motion was made by Houle, seconded by Reed, to approve the minutes as presented and wave the reading of the December 15th, 2020 minutes. Motion carried.

**Additions to Agenda and Approval of Agenda**

Chair, Stirling asked if there were any changes or additions to the Agenda. With no changes or additions to the Agenda a motion was made by Houle, seconded by Reed, to approve the Agenda as presented. Motion carried.

**Variances, Plats and Conditional Use Permits**

 Kelly Jordan from Widseth, brought Mylars for the Mueller addition on 30615 Lofton Ave., for approval and signatures. After review, a motion made by Houle, and seconded by Reed, to approve and sign the Mylars for the Mueller addition on 30615 Lofton Ave. Motion carried.

 William & Jean Charles – 12220 Mentzer Trail, came before the Board requesting a variance to enlarge 2 bedrooms, add a bathroom on the 2nd floor, and add a 2 ½ car garage. After review, a motion was made by Houle, seconded by Reed, to approve the variance enlarging 2 bedrooms, adding a bathroom on the 2nd floor, and adding a 2 ½ car garage. Motion carried.

**Old Business**

 Clerk Peterson reported that she spoke with Bob Schmidt from Lakes Telecom with an update on the Audio/Video System. He informed her that the 86’ display is still in the shipping process.

 Chair Stirling gave an update on the Broadband grant, stating that CTC is hoping to hear if we qualified for the Border-to-Border Broadband Development Grant Program by the end of January.

 Next the Board reviewed the public usage of the Townhall under the latest Executive Order 21-01. Clerk Peterson brought to the Boards attention that the local 4H groups are requesting to use the hall for small group meetings in February and March. Clerk Peterson suggested opening the hall to small group meetings only, following the restrictions of wearing masks, keeping the 6 ft distance apart, and not allowing any food or beverages to be served at these small group meetings. After review, a motion was made by Stirling, second by Houle, that the Townhall will be open for small group meetings only, following the restrictions of wearing masks, keeping the 6 ft distance apart, and not allowing any food or beverages to be served at these small group meetings. Motion carried.

Page 2 of January 2021 minutes

 Chair, Stirling, informed the other Board members that our Township Engineer, Dan Boyum drafted up a letter requesting the County be the sponsor on our application and project for the Local Road Improvement Program. After the Board reviewed the letter a motion was made by Houle, seconded by Reed to submit the letter to the County Engineer, Joe Triplett, requesting the County be the sponsor on our application and project for the LRIP. Motion carried.

 **New Business**

****Board discussed setting a date for Budget and Audit meeting. After review, a motion was made by Houle, seconded by Reed, to set the Budget and Audit meeting for February 16th, 2021 at 6:00 pm. Motion carried.

 Chair Stirling informed the Board that our Commercial Insurance coverage renewal was coming up in April and wanted to know if we wanted to do some price comparisons before April. After review, a motion was made by Houle, seconded by Reed, to do some price comparison before April. Motion carried.

 The Board received an application from Frontier requesting permission be granted to perform work in the ROW for customer at 13665 Nueman Circle. After review, a motion was made by Reed, seconded by Houle to approve the Frontier application. Motion carried.

**Road Report** – Matt Wikelius

* Matt Wikelius joined by Zoom and informed the Board that:

* + Been sanding and scraping roads.
	+ Landowner on Kirby Rd is willing to remove cinder blocks that are in the ROW.
	+ New owners put up a rod iron fence on ROW on North Shire Ct and it is making it hard for snow removable. Matt and Sherry are going out to assess the situation.
	+ Matt informed the Board that he would like to discuss at the February meeting, the possibility to re-claim and re-pave 253rd Street, and the paved portion of Little Lake Rd this year.
	+ Clerk Peterson informed Matt that she had received an email from a resident asking if we had any ordinance in place for parking on the streets in the winter. Matt replied that we do not because this has never been an issue in the past.

**Information for Officials**

* Clerk Peterson informed the Board of the following:
	+ We received 15 building permit applications for the month of December.
	+ CCATO meeting will not be held at the Senior Center due to it remaining closed and not sure when it will reopen. The Townships would like to continue having the meetings, currently there are 9 Townships in our county and 10 CCATO meetings per year. For this year, our first meeting, will be held at Fish Lake Township on January 27th,  there will be a signup sheet there, for each township to choose the month that they would like to host a CCATO meeting.

Page 3 of January 2021 minutes

**Financial Report**

* Treasurer Straub gave the Treasurer report by Zoom. After the Treasurer’s report was presented a motion was made by Reed, seconded by Houle, to approve the Financial Report with a balance of $1,307,124.36, and pay the bills – Claim numbers 1969–1993 in the amount of $ 96,802.24. Motion carried.

**Adjournment**

Chair Stirling asked if anyone had any other business.

There being no further business a motion was made by Houle, seconded by Reed, to adjourn the meeting at 8:02 pm. Motion carried.

Sherry Stirling, Chair Jeanette Peterson, Clerk

Chisago Lake Township Chisago Lake Township