

**MINUTES OF THE REGULAR MONTHLY
MEETING OF THE CHISAGO LAKE TOWNSHIP BOARD
TUESDAY, March 17th, 2020**

The regular monthly meeting for March 17th, 2020 was called to order at 7:00pm by Chair Stirling. All Board members were present. Pledge of Allegiance was said by group.

Chair Stirling then asked the Board for an approval of the minutes from the February 18th, 2020, regular monthly meeting. A motion was made by Houle, seconded by Reed to approve the minutes as presented and wave the reading of the February 18th, 2020 minutes. Motion carried. Chair Stirling then asked for approval of the minutes from the Board of Audit and Budget Meeting held on February 18th, 2020. A motion was made by Houle, seconded by Reed to approve the minutes as presented and wave the reading of the Board of Audit and Budget Meeting minutes from February 18th, 2020. Motion carried.

Additions to Agenda and Approval of Agenda

Chair Stirling asked if there were any changes or additions to the Agenda. A motion was made by Houle, seconded by Reed to approve the Agenda as printed. Motion carried.

Variances, Plats and Conditional Use Permits

- ❖ None for the Month of March

Old Business

- ❖ The Board received a request by mail from Township Engineer, for the final payment of \$47,451.62 to North Valley, Inc. for 2019 Street Improvements. After discussion a motion was made by Houle, seconded by Reed to approve payment of \$47, 451.62 to North Valley, Inc. for 2019 Street Improvements. Motion carried.
- ❖ The Board reviewed a Resolution to Erect Regulatory Speed Signs in Rural Residential District; Lanesboro Way as it exits County Road 14 on the east and on the west. After some discussion a motion was made by Houle, seconded by Reed to Adopt the Resolution to Erect Regulatory Speed Signs in Rural Residential District; Lanesboro Way as it exits County Road 14 on the east and on the West. Motion carried.

New Business

- ❖ Chris Sauro and Josh McDuffie – from Country Insurance & Financial Services came before the Board to review the 2020 Commercial Insurance renewal policy. After review a motion was made by Houle, seconded by Reed to approve the 2020 Commercial Insurance renewal policy with Country Financial. Motion carried.

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❖ Travis Greene, Center City Fire Chief, did not attend due to the COVID-19. He requested the Board to review the 2020 Center City Fire department budget for \$39,000 and contact him if they had any questions. After review a motion was made by Houle, second by Reed to approve the 2020 Center City Fire department budget for \$39,000. Motion carried.

❖ John Olinger, Lindstrom City Administrator, did not attend due to the COVID-19. He requested the Board to review the City of Lindstrom Fire department final bill for 2019 and the estimated bill for 2020 and contact him if they had any questions. After reviewing the 2019 final bill for \$783.59 a motion was made by Houle, seconded by Reed to pay the 2019 final bill amount of \$783.59. Motion carried.

The Board then reviewed the City of Lindstrom Fire department estimated bill for 2020. After review a motion was made by Houle, seconded by Reed to table this until a representative from the City of Lindstrom can attend a meeting for further explanation. Motion carried.

❖ Steele Chicks Recycling requested to begin recycling the 3rd Saturday of each month beginning in April thru October. After some discussion a motion was made by Houle, seconded by Reed for Clerk Peterson to make a bona fide written agreement with a price and description of service with Steele Chicks Recycling to allow them to begin their recycling the 3rd Saturday of each month beginning in April through October. Motion carried.

❖ The Board then discussed the town hall usage during COVID-19 pandemic. After discussion a motion was made by Houle, seconded by Reed, to go ahead with rental bookings, but if they need to cancel for health reasons we will issue a refund. Treasurer Straub asked the Board how we want to handle paying employees if they are affected by the COVID-19 pandemic. Employees agreed to use their sick time if affected by pandemic.

Road Report – Matt Wikelius

- ❖ Matt Wikelius informed the Board of the following:
 - The maintenance department has ordered the blue signs for new builds. They are going to be ordering approximately 35 new intersection signs. Once these signs are installed all the signs North of hwy 8 will be new.
 - Roads are holding up well right now.
 - He received an estimate of \$7,500 from Sogard Electric to install light pole on corner of Town Hall parking lot. After discussion a motion was made to Houle, seconded by Reed to hire Sogard Electric to install light pole on corner of Town Hall parking lot for \$7,500. Motion carried.

Information for Officials

- ❖ Clerk Peterson informed the Board of the following:
 - March 24th, 2020 – St. Cloud Short Courses – Cancelled Due to COVID-19
 - March 25th, 2020 – Countrywide Meeting – Cancelled Due to COVID-19
 - April 16th, 2020 – Board of Appeal & Equalization Meeting schedule for 1:30 at Government Center
 - Handed out information on Spring Damage Reporting that was received from Scott Sellman, Chisago County Emergency Management
 - Report the Expenses for the PNP Election and Township Election

Financial Report.

❖ Treasurer Straub gave the Treasurer report. After the Treasurer's report was presented a motion was made by Houle, seconded by Reed to approve the Financial Report with a balance of \$817,019.81 and pay the bills – Claim numbers 1679-1721 in the amount of \$69,956.25. Motion carried.

Adjournment

Chair Stirling asked if anyone had any other business.

Supervisor Wayne Houle issued the Oath of Office to Supervisor, Sherry Stirling, and Clerk, Jeanette Peterson.

There being no further business a motion was made by Reed, seconded by Houle to adjourn the meeting at 8:07pm. Motion carried.

Sherry Stirling, Chair
Chisago Lake Township

Jeanette Peterson, Clerk
Chisago Lake Township

APPROVED