MINUTES OF THE REGULAR MONTHLY MEETING OF THE CHISAGO LAKE TOWNSHIP BOARD TUESDAY, SEPTEMBER 15, 2026

The regular monthly meeting for September 15, 2026, was called to order at 7:00 pm by Chair Reed. Those in attendance were Chair David J. Reed, Supervisors Wayne Houle, Sherry Stirling, Clerk Jeanette Peterson, and Treasurer Judy Straub.

Chair Reed asked the Board for approval of the minutes from the regular monthly meeting, and the minutes from the Reconvened Annual Meeting from August 18, 2026. A motion was made by Houle, seconded by Stirling to approve the minutes from the regular monthly meeting and the Reconvened Annual meeting from August 18, 2026. Motion carried.

Additions to Agenda and Approval of Agenda

Chair Reed asked if there were any changes or additions to the agenda. Hearing no changes or additions to the agenda, a motion was made by Houle, seconded by Stirling, to approve the agenda as presented. Motion carried.

Variances, Plats and Conditional Use Permits

- Shawn Kupcho, from Widseth, requested signatures on Mylars for a Preliminary Plat that was approved on June 16, 2026, for Park Trail Estates. A motion was made by Stirling seconded by Houle, to approve the signing the mylars presented. Motion carried.
- Todd Vanhorn requested a 2nd driveway permit at 12355 282nd street. After some discussion a motion was made by Stirling, seconded by Houle to approve the 2nd driveway permit. Motion carried.

Old Business

- Shawn Kupcho from Widseth, and Dave Whitney property owner requested Chisago Lake Township Maintenance Supervisor Matt Wikelius to explain to the board their proposal. Mr. Wiklelius informed everyone present that his recollection is at the time Lent Lake Bluff was platted and 246th was designed Dave Whitney paid to have the road, including the turnaround, extended into his property. The portion of the road that extends into the Whitney property was designed, inspected and built to the same standards as the rest of 246th St, as part of the project. The entire road, including the portion in the Whitney property, was approved by the township engineer. Since the approval and acceptance of 256th St the entire length of the road has been maintained by township staff. Mr. Wikelius recommended accepting the easement from Dave Whitney, so that the township can continue to maintain the full length of the road, including the turnaround. A motion was made by Stirling, seconded by Reed, to approve the easement proposed by Dave Whitney, so that the township can continue to maintain the full length of the road, including the turnaround. Motion carried.

New Business

- Loren Kennedy, President of the Chisago County GOP, is inquiring about installing TVs in large Conference room. The Chisago County GOP is proposing to purchase two TV's and mounts in exchange for two free rentals, if we are willing to install them. After some discussion a motion was made by Houle, seconded by Stirling, for the Chisago County GOP to purchase two TV's and mounts in exchange for two free rentals and Chisago Lake Township will do the installation. Motion carried.

APPROVED

❖ 2026 (LRIP) Grant Application is open for requests. Supervisor Stirling informed everyone present that MnDOT has opened the 2026 Local Road Improvement Program grant solicitation, with $50 million available statewide, including $3 million specifically designated for township projects. Applications are due Wednesday, November 25, 2026. Supervisor Stirling has met with the township Engineer, Dan Boyum, reviewing our previous application in 2025. Stantec is willing to assist us with the grant request. Stirling stated that we could use more support letters to submit with the application. Clerk Peterson suggested we have Engineer, Dan Boyum, help us draft up a letter that she can mail out to the residents asking them to write support letters for us to submit with the grant request. After some discussion a motion was made by Houle, seconded by Stirling, to move forward with Engineer Dan Boyum, and Stantec's assistance to prepare the LRIP Grant Application for the 250th Street project. Motion carried.

❖ Clerk Peterson presented the list of Election Judges for the 2026 General Election being held on November 3, 2026, for approval. After some discussion a motion was made by Houle, seconded by Stirling, to approve the list of Election Judges for the 2026 General Election being held on November 3, 2026. Motion carried.

❖ Supervisor Stirling informed everyone present that the 2026 MAT Annual Conference is scheduled for December 10-12, 2026, at the Grand View Lodge in Nisswa, MN. The Conference cost is $200.00, and the lodging cost is approximately $175.00/night. Pre-registration is due November 23, 2026. A motion was made by Houle, seconded by Stirling approving the township to cover the conference, lodging, and milage costs for any official that would like to attend the 2026 MAT Annual Conference. Motion carried.

Road Report

❖ Matt Wikelius gave Road Report:

- Fahrner jobs: behind a little bit but plans are to fog seal this week
- Knife River jobs; scheduled to shave and pave base course on Mentzer Trail this week, , Garden Hills has the base course paved, but wear course has not been scheduled
- Bluhm's may not get to paving the hill on Northland until next year, weather permitting
- Fall mowing is complete
- Recent rains helped to get the roads graded
- Started getting salt deliveries today

Information for Officials

❖ Clerk Peterson informed the Board of the following:

- Upcoming Meetings for Township Officials
- Building Report for the months of April and May 2026
- Hall Rental Report for the month of September 2026

Financial Report

❖ Treasurer Straub gave the Treasurers report. After the Treasurer's report was presented, a motion was made by Houle, seconded by Stirling, to approve the Financial Report with a balance of $3,608,314.50 and pay the bills – claims 3476 to 3492 in the amount of $18,698.60. Votes via roll call Ayes 3, Nays 0. Motion carried.

❖ Treasurer Straub informed the board that Premier Bank is requesting a resolution naming them as the depositary and specifying authorized signers on the account. Supervisor Stirling suggested that we consider staying with a more local bank to make it more convenient for everyone since the interest on CD's is the same. Treasurer Straub suggested going to Nicollet Bank in Chisago City since we already have a relationship with them and she did check on the interest rate and it is the same at Nicollet Bank and Premier Bank. Supervisor Houle highly recommended Premier Bank because it is a high-quality bank and very personable.

A motion was made by Houle, seconded by Stirling to sign the Resolution naming Premier Bank as the depositary and specifying, Chair David J. Reed, Clerk Jeanette Peterson, and Treasurer Judy Straub as authorized signers on the account. Motion carried.

Adjournment

Chair Reed asked if anyone had any other business.

There being no further business, a motion was made by Houle, seconded by Stirling, to adjourn the meeting at 8:00 pm Motion carried.

APPROVED

David J. Reed, Chair
Chisago Lake Township

Jeanette Peterson, Clerk
Chisago Lake Township