

MINUTES OF THE REGULAR MONTHLY  
MEETING OF THE CHISAGO LAKE TOWNSHIP BOARD  
TUESDAY, July 21st, 2020

The regular monthly meeting for July 21st, 2020 was called to order at 7:00pm by Chair Stirling. All Board members were present. Pledge of Allegiance was said by group.

Chair Stirling then asked the Board for an approval of the minutes from the June 16<sup>th</sup>, 2020, regular monthly meeting. A motion was made by Houle, seconded by Reed, to approve the minutes as presented and wave the reading of the June 16th, 2020 minutes. Motion carried.

**Additions to Agenda and Approval of Agenda**

Chair Stirling asked if there were any changes or additions to the Agenda. A motion was made by Houle, seconded by Reed, to approve the Agenda. Motion carried.

**Variances, Plats and Conditional Use Permits**

❖ Tyler Chester, 27530 Kirby Ave., came before the Board requesting annexation into the City of Chisago City. Mr. Chester explained that after an inspection of the home the septic is not in compliance and land is not capable to install new mound system so the only option is to hook up to City sewer and water. After review, a motion was made by Houle, seconded by Reed to approve the request for annexation into the City of Chisago City. Motion carried.

❖ Vern Johnson, from East Central Energy, came before the Board to request two Conditional Use Permits to install a wood pole on the following two properties: 33155 N Lakes Trl., and 14819 Pleasant Valley Rd. The wood poles are to mount a utility radio antenna for meter reading. The poles are about 98 feet AGL. After review, a motion was made by Houle, seconded by Reed to approve the CUP request to install wood poles on properties; 33155 N Lakes Trl and 14819 Pleasant Valley Rd. Motion carried.

❖ Jessica Siverson, and Darrick and Chantel Kvale- 13995 270<sup>th</sup> St., came before the Board to request a Preliminary Plat to split 5.74 acres from the original 19.85 acre parcel. After review, a motion was made by Reed, seconded by Houle to approve the preliminary plat to split 5.74 acres from the original 19.85 acre parcel. Motion carried.

❖ Review Road Installation & Maintenance Agreement for Shores of Little Lake, owner Jon Peterson was not present so after some discussion the Board made the decision to table the Agreement until the next meeting and speak with the owner Jon Peterson to make sure there was clarification in the agreement that the Township will not take over or maintain the road until the road is brought up to Township standards.

❖ The Board Received a permission form from Frontier requesting to locate, construct, operate and maintain telephone facilities to 24915 Morgan Ave. After review, a motion was made by Houle, seconded by Reed, to approve the request approving Frontier to locate, construct, operate and maintain telephone facilities to 24915 Morgan Ave. Motion carried.

### **Old Business**

❖ Clerk Peterson presented the Board with a revised Election Judge list for approval for the 2020 Primary Election and requested a wage increase for Election Judges from \$10.00/hr to \$12.00/hr and Head Judge increase from \$12.00/hr to \$15.00/hr. After review, a motion was made by Houle, seconded by Reed to approve the revised Election Judge list and approve the wage increase requested. Motion carried.

### **New Business**

❖ Chair Stirling informed the Board that we are eligible for \$2,285.79 through the CARES Act Election Administration Grant from Chisago County and eligible for \$117,675 through the CRF (Coronavirus Relief Fund) from the Minnesota Department of Revenue. These funds are to prevent, prepare for, and respond to coronavirus during March 1, 2020 thru December 1, 2020.

❖

### **Road Report** – Matt Wikelius

- ❖ Matt Wikelius informed the Board that the maintenance department has been grading, graveling, etc.
  - The maintenance department is concerned with driveways that are not properly draining. There is approximately 10-12 driveways in the Township that when it rains the water runs down driveways onto the roadway and washes out the road. We need to come up with a solution to solve this issue.
  - Chloride has been applied to 282<sup>nd</sup>, 285<sup>th</sup>, 355<sup>th</sup> Streets, and Loftman Trail
  - The Township has contacted MnDOT, Metro Traffic Engineering requesting a speed study for Malmberg Avenue from the intersection with CSAH 20 (North Lakes Trl to the Intersection with CSAH 74 (347<sup>th</sup> Street)) and MnDOT informed us that we have been placed on their agenda as requested and they will contact us to discuss the study results as soon as all the necessary data is collected and evaluated.

### **Information for Officials**

- ❖ Clerk Peterson informed the Board of the following:
  - A total of 27 Building Permit Applications were issued in June – 2 for new homes, 21 for other home improvements, 1 for garages/pole buildings, and 3 for sewers
  - Clerk Peterson has not heard anything about the July CCATO meeting, but will keep you posted. Chair Stirling said that they may possibly hold them at the Lent Township Hall.
  - Clerk Peterson informed the Board that we had received a Thank you from the Chisago County Historical Society for the Contribution.

**Financial Report**

❖ Treasurer Straub gave the Treasurer report. After the Treasurer’s report was presented a motion was made by Houle, seconded by Reed, to approve the Financial Report with a balance of \$610,282.04 and pay the bills – Claim numbers 1784-1813 in the amount of \$81,340.75. Motion carried.

**Adjournment**

Chair Stirling asked if anyone had any other business.

❖ Chair Stirling informed the other Board members that several residents have contacted us about on going Garage Sales going on at a residents home on Minnesota avenue. The Township has contacted Chisago County Zoning to see if the resident has an IUP permit. Waiting to hear back from them.

There being no further business a motion was made by Houle, seconded by Reed, to adjourn the meeting at 7:59 pm. Motion carried.

Sherry Stirling, Chair  
Chisago Lake Township

Jeanette Peterson, Clerk  
Chisago Lake Township

APPROVED