

MINUTES OF THE REGULAR MONTHLY  
MEETING OF THE CHISAGO LAKE TOWNSHIP BOARD  
TUESDAY, September 20, 2022

The regular monthly meeting for September 20<sup>th</sup>, 2022, was called to order at 7:00 pm by Chair, Stirling. All Board members were present. The Pledge of Allegiance was said by the group.

Chair, Stirling asked the Board for an approval of the minutes from the August 16<sup>th</sup>, 2022, regular monthly meeting. A motion was made by Houle, seconded by Reed, to approve the minutes as presented and wave the reading of the August 16<sup>th</sup>, 2022, minutes. Motion carried.

**Additions to Agenda and Approval of Agenda**

Chair, Stirling asked if there were any changes or additions to the agenda. Neil and Donna Denen, requested to be added to the agenda regarding vacating a road off Melody Lane. Chair Stirling added them under Variances Plats & Conditional Use Permits. A motion was made by Houle, seconded by Reed, to approve the agenda as amended. Motion carried.

**Variances, Plats and Conditional Use Permits**

❖ Neil and Donna Denen, has a lot and ½ off Melody Lane, (several years ago it belonged to Bethal Grove). There is 20 ft wide strip that possible was a road or walking path years ago but has not been maintained and is washed out and they are requesting this 20 ft strip to be vacated. After discussion a motion was made Houle, seconded by Reed, that we obtain the plat for review and set a public hearing on November 15<sup>th</sup>, 2022, at 6:30 pm to discuss vacating part of Melody Lane. Motion carried.

**Old Business**

❖ Chris Peloquin, President of The Preserve at Birch Lake Homeowners Association, requested to be on the agenda to discuss vacating the road access to their Wastewater treatment site and transfer the roadway area to BLHOA. Chris Peloquin did not attend the meeting, so no action was taken.

❖ Paradise Woods Subdivision – Mr. & Mrs. Kenneth Rice, Property Owners, and Shawn Kupcho, Surveyor from Widseth, presented a new proposal, for 3 lots, dedicating 2 rods on south side of road, and widen road to township standards of 28 ft, (note road will not be exactly centered), for the three lots shown on preliminary plat, identify utility corridor, and adding a turnaround at the end of the 3 lots. After discussion the board members informed the Rice's that they must work with their engineer and our engineer on final plans, to dedicate 2 rods on the south side of the existing road so the road may be widen (only using the South side of the road) to township standards, along the three lots, adding a hammerhead at the end, and centering the road as best they can. Once both engineers have agreed on the final plans for the road, they should inform the Township and if needed the Board will hold a special meeting to review the

road plans and at that time a sub-developer's agreement will be completed. The Township and the Rice's entered into a Deposit and Disbursement Agreement and the Rice's made a deposit of \$5,000 to the Township for any unpaid Township costs that may occur.

❖ Dan Boyum, Stantec, presented the Request for Final Payment of \$5,887.77 to Knife River Corp.-North Central for the 2021 Little Lake Road Street Improvements. After reviewing the request, a motion was made by Houle, seconded by Reed, to approve the project and process the final payment of \$5,887.77 after receipt of the final IC-134 Forms from the contractor. Motion carried.

### **New Business**

❖ Maintenance Supervisor, Matt Wikelius, represented John Alben, 15115 318<sup>th</sup> Street, regarding his grape vines he states was damaged with weed spray. Mr. Wikelius spoke with him today and assured him that we will make things right and we will not spray near the grape vines in the future. Mr. Alben presented photos of the grape vines before the spraying and after the spraying, (which we have on file) and he stated that he would wait until spring to see if they would come back. No action was taken at this time.

❖ CLFLWD – Mike Kinney, from the Comfort Lake Watershed District invited everyone present to attend their upcoming State of the Watershed Public Meeting Tuesday, September 27<sup>th</sup>, 2022 at 6:00 pm at Eko Backen, 22570 Manning Trail N, Scandia, MN 55073 meeting at Ecobacken September 27<sup>th</sup>,

❖ Xcel application – Installation of underground primary to serve new home at 24677 Morgan Ave. After reviewing a motion was made by Houle, seconded by Reed, to approve the Xcel applications. Motion carried.

❖ Approval of Election Judges for General Election on November 8, 2022. See attached list. After reviewing a motion was made by Houle, seconded by Reed, to approve the list of Election Judges for the General Election on November 8, 2022, and keep the pay at \$12.00/hr. for Election Judges and \$15.00/hr. for Head Election Judges. Motion carried.

### **Road Report**

❖ Matt Wikelius informed the Board that:

- They have been grading and mowing, there is only a couple days left of mowing
- They brought the Mack plow truck into repair shop for repair and is currently working with the Insurance Company
- They have patching and blacktop repair schedule with Lindstrom Maintenance
- They have been working with the Watershed District cleaning up the ditch down by Craig Mattson's, the watershed district is requesting to do some surveying around Moody Lake Park, we have given them permission to do so
- Matt, spoke with the new LID director, and he would like to work with us on the channel between N Lindstrom and N Center Lakes

**Information for Officials**

- ❖ Clerk Peterson informed the Board of the following:
  - The CCATO meeting is scheduled for Wednesday September 28<sup>th</sup>, 2022, at Sunrise Township
  - I did not receive any Building permit application from the County this month
  - Hall Rental Report
  - Looking into other options for Property Insurance Coverage
  - Chair, Stirling informed the Board that the 2022 MAT Annual Conference begins October 14-15, 2022, Pre-registration is required
  - Chair Stirling informed everyone that there is a Highway 8 Strategic Framework Open House on September 28<sup>th</sup>, 2022, at 4:30 at the Chisago Lakes Library
  - Chair Stirling asked the Board if we wanted to use some of the ARPA funds towards road improvements, Supervisor Houle suggested we do not use any of the ARPA money at this time. No action was taken.

**Financial Report**

- ❖ Treasurer Straub gave the Treasurer report. After the Treasurer's report was presented, a motion was made by Houle, seconded Reed, to approve the Financial Report with a balance of \$2,259,200.16 and pay the bills – Claim numbers 2401–2420 in the amount of \$41,737.77. Motion carried. 3 Yes 0 No.

**Adjournment**

Chair Stirling asked if anyone had any other business.

There being no further business a motion was made by Houle, seconded by Reed, to adjourn the meeting at 8:34pm. Motion carried.

Sherry Stirling, Chair  
Chisago Lake Township

Jeanette Peterson, Clerk  
Chisago Lake Township