

**MINUTES OF THE REGULAR MONTHLY
MEETING OF THE CHISAGO LAKE TOWNSHIP BOARD
TUESDAY, DECEMBER 16, 2025**

The regular monthly meeting for December 16, 2025, was called to order at 7:00 pm by Chair Reed. Those in attendance were Chair David J. Reed, Supervisors Wayne Houle, Sherry Stirling, Treasurer Judy Straub, and Clerk Jeanette Peterson.

Chair Reed asked the Board for approval of the minutes from the regular monthly meeting on November 18, 2025. A motion was made by Houle, seconded by Stirling to approve the minutes from the regular monthly meeting on November 18, 2025. Motion carried.

Additions to Agenda and Approval of Agenda

Chair Reed asked if there were any changes or additions to the agenda. Hearing no changes or additions to the agenda, a motion was made by Houle, seconded by Stirling, to approve the agenda as presented. Motion carried.

Variances, Plats and Conditional Use Permits

- ❖ None for the Month of December

Old Business

- ❖ Update on Paradise Woods Development. After some discussion supervisor Houle, requested Clerk Peterson contact our Attorney on how we should proceed on collecting the outstanding balance of \$3,513.28 they still own the township for legal fees.
- ❖ Update on LRIP Grant. Supervisor Stirling informed everyone present that she and Engineer Dan Boyum completed the grant application requesting 40-45% of the total project cost. Engineer Dan Boyum submitted the application on December 11, 2025. The LRIP will make the decision around late March or early April on which projects will be funded.

New Business

- ❖ Review Employee's Health Insurance Renewal for 2026 with Blue Cross Blue Shield. After discussion a motion was made by Stirling, seconded by Houle to renew 2026 with Blue Cross Blue Shield. Motion carried.
- ❖ Review Employee's Salaries. A motion was made by Houle, seconded by Stirling, to table this issue until next meeting in January. Motion carried.
- ❖ Review Hall Rental Costs. After some discussion a motion was made by Houle, seconded by Stirling, to keep the rental fees the same. Motion carried.
- ❖ Discuss Janitorial Services. William Straub came before the board to apply for the janitorial position. After interviewing William Straub and some discussion a motion was made by Reed, seconded by Stirling, to table this until the next meeting on January 20th, 2026, to make their decision. Motion carried.

Road Report

- ❖ Matt Wikelius gave Road Report:
 - Been busy snowplowing
 - Matt received a tree trimming bid for 253rd street off Manning, Ivy wood Trail, and Malmberg Avenue. The bid came in at \$70,150.00. After some discussion a motion was made by Stirling, seconded by Houle, to accept the bid and move forward with the tree trimming. Motion carried.

Information for Officials

- ❖ Clerk Peterson informed the Board of the following:
 - There is no CCATO meeting in December
 - Hall Rental Report for the month of January 2026
 - Building Report for the months of September, October and November

Financial Report

- ❖ Treasurer Straub gave the treasurer report. After the Treasurer's report was presented, a motion was made by Houle, seconded by Stirling, to approve the Financial Report with a balance of \$2,544,107.36 and pay the bills – claims 3293 to 3309 in the amount of \$22,718.71. Motion carried, 3 yes, 0 no.

Adjournment

Chair Reed asked if anyone had any other business.

There being no further business, a motion was made by Houle, seconded by Stirling, to adjourn the meeting at 7:42 pm. Motion carried.

David J. Reed, Chair
Chisago Lake Township

Jeanette Peterson, Clerk
Chisago Lake Township