

Minutes of the 2023 Annual Meeting and Election
Chisago Lake Township
March 14, 2023

The polls opened at 10:00 am for the purpose of electing one supervisor for a three-year term and one Treasurer for a two-year term. The election judges were Judy Nelson, Bev Sandgren, and Jeanette Peterson. After the polls closed at 8:00 pm the ballots were counted, and results reported later in the meeting.

The Annual Meeting was called to order at 8:15 pm by Clerk Peterson. Peterson then led the group assembled in the Pledge of Allegiance to our flag.

The Clerk then asked for nominations from the floor for a moderator. Jim Froberg was nominated as moderator. No other nominations were made. A motion was made by Wayne Houle, seconded by Dave Reed, for Jim Froberg as moderator. Motion carried.

Clerk Peterson then turned the meeting over to moderator Jim Froberg.

Next Moderator Froberg asked for a motion to approve the 2022 Annual meeting minutes as presented and waive the reading of the minutes. A motion was made by John Nelson, seconded by Wayne Houle to approve, and wave the reading of the 2022 Annual Meeting minutes. Motion carried.

Treasurer's Report – Treasurer's report was given by Treasurer Judy Straub, with a starting balance of \$1,738,590.51 as of January 1st, 2022, total Receipts for 2022 of \$1,749,668.92, and total disbursements for 2022 of \$971,228.37 leaving a balance of \$2,517,031.06 as of December 31, 2022. A motion was made by Matt Wikelius, seconded by Kent Reed, to approve the Treasurer's report as presented and wave the reading of all receipts and disbursements. Motion carried.

Road Maintenance Report – Supervisor Matt Wikelius gave a 2022 Road Maintenance report. Chisago Lake Township has two full time maintenance employees and one part time employee. They maintain 40 miles of blacktop roads and 35 miles of gravel roads, and over 100 sections of dead-end roads. Chisago Lake Township equipment fleet includes:

- Two Plow Trucks
- One Motor Grader
- One Tractor Backhoe
- One Tractor Mower
- Two Pickup Trucks

The Township maintenance employee's duties consist of:

- Plowing snow, grading gravel roads, patching blacktop roads, maintaining signs, and ditches, maintaining and replacing culverts, cutting grass, controlling weeds and brush in road right-of-way, trimming trees, maintaining equipment, working with other contractors, addressing resident's concerns, etc.

- In 2022:
- Limestone was applied to Malmberg and part of Pioneer Ave.
- A friction-seal was done on Glader Blvd., 288th Lakelawn Ave., Mindy Ct, and Linden Ct.
- Lots of crack sealing was done on the paved roads.
- Completed replacing green street signs.
- In 2023:
- Malmberg will have chloride applied.
- We will decide after the thaw which road projects will be completed, we are hoping to reclaim and repave some roads this year.
- Currently we are pricing out a new motor grader, to purchase in 2023.

A contingent asked when we decided to apply chloride to the roads. Supervisor Wikelius explained that the only time we apply chloride is after we apply Limestone. If the resident wants to apply chloride on their road or in front of their place, they are responsible for the cost. We do ask that you inform us before having it applied so we may prepare the road before the application.

Clerk Peterson reported on other happenings in 2022:

- The board approved and signed 1 Mylar.
- Board approved 5 Variances, 3 CUP's, and 2 Preliminary Plat
- Board approved a Preliminary Plat for Paradise Wood contingent upon 14 road conditions.
- Board received 2 annexations by ordinance from the City of Lindstrom
- Board approved 1 annexation into the City of Center City
- Board approved 1 annexation into the City of Chisago
- Township received the 2nd half of our American Rescue Plan Act of 2021
- Board approved to transfer a couple small parcels over to Birch Lake
- Primary Election held in August, a total of 433 voters.
- The General Election was held in November, a total of 2,691 voters.

The levy for 2024 was next on the agenda. Sherry Stirling reviewed with the assembly, the proposed levy for 2024.

General Fund – \$89,000; Covers general building expenses; gopher bounties; Moody Lake Park portable toilet and mowing; election judge salaries; town board stipends; legal services; accounting and service contracts.

Fire Contract Fund - \$205,000; Covers fees charged by four different fire departments to provide fire protection services within the township.

Road & Bridge Fund - \$400,000; Covers upkeep of existing roads within the township; equipment insurance; gravel, limestone, and stabilization chemicals; salaries of maintenance employees; rental and repair of equipment.

Black Top Repair – \$400,000; Covers resurfacing of existing blacktop roads.

Through Road Blacktop Fund - \$85,000; Township pays 75% and landowners pay 25% when converting from gravel to blacktop.

Dead-End Blacktop Fund - \$40,000; Township pays 25% and landowners pay 75% when converting from gravel to blacktop.

Equipment Fund - \$50,000; Money being set aside for new equipment such as truck/snowplow/road grader.

Library Operating Fund - \$15,000; Township participates in Joint Powers Agreement to cover facility operations at the library.

Capital Project Fund - \$5,000; Used to cover unexpected expenses or shortfalls.

The Proposed Levy for 2024 was presented at \$1,289,000 with no increase from 2023, after some discussion a motion was made by John Nelson, seconded by Wayne Houle, to set the Proposed Levy for 2024 at \$1,289,000. Motion carried. This will be reviewed and set at the reconvened annual meeting in August.

Miranda Oliver/Domestic Violence Shelter & Advocacy & Services & Family Pathways. Essential services provided for Chisago County residents include Food Shelves in Chisago City and North Branch, Mobile Food Pantry, Doorstep Food Delivery, Backpack Food Program for Kids, Domestic Violence Shelter & Advocacy and Services for Seniors and Caregivers. Their goal is to help older adults and their caregiver's age well in their community.

Rahsa Bale & Emily Carlson from Chisago Age Well Coalition. Their goal is to help older adults and their caregiver's age well in their community.

Rick Greene, 2nd District Commissioner dropped off a 2022 Annual Report.

Contracts with Health, Recreational and Service Organizations requesting funds by mail were Chisago County Ag Society (Fair Board); Seven County Senior Federation; Chisago County Historical Society, Family Pathways Domestic Violence, and Chisago Age Well Coalition. A motion was made by Wayne Houle, seconded by Dave Reed, to contract with the Health, Recreational and Service Organizations for up to \$10,000 with the Board to decide, later, the amount to be given to the various agencies. Motion carried.

Gopher bounties were next on the agenda. A motion was made by John Nelson, seconded by Wayne Houle, for the gopher bounties to remain the same as 2022. Pocket gophers - \$2.00 and striped gophers - \$1.00. Motion carried.

The next annual meeting time and place was set. A motion was made by Dave Reed, seconded by Tom Lindberg, to set the next annual meeting for the 2nd Tuesday in March 2024, which will be March 12, 2024, at 8:15 pm at the Chisago Lake Town Hall. Motion carried.

Report of Annual Election and Certification by Election Board.

Total number of votes cast – 109.

Supervisor for Three Year Term:

| | |
|-----------------------------|----------|
| Candidate - Sherry Stirling | 69 votes |
| Candidate – Donna Prah | 39 votes |
| Write-ins | 0 |
| Undervotes | 1 |

Treasurer of Two-Year Term:

| | |
|-------------------------|-----------|
| Candidate – Judy Straub | 102 votes |
| Write-ins | 1 |
| Undervotes | 6 |

Following the report of election results, motion by Matt Wikelius, seconded by John Nelson to recess the meeting until August 15th, 2023, at 7:00 pm. Motion carried.

Moderator Jim Froberg announced that the Board of Canvas will meet immediately following the Annual meeting.

Jim Froberg, Moderator
Chisago Lake Township

Jeanette Peterson, Clerk
Chisago Lake Township