

Minutes of the 2020 Annual Meeting and Election
Chisago Lake Township
March 10, 2020

The polls opened at 10:00 am for the purpose of electing one supervisor for a three year term and one Clerk for a two year term. The election judges were Judy Nelson, Jim Stafki, and Salli Schultz. After the polls closed at 8:00 pm the ballots were counted and results reported later in the meeting.

The Annual Meeting was called to order at 8:15 pm by Clerk Peterson. Peterson then led the group assembled in the Pledge of Allegiance to our flag.

The Clerk then asked for nominations from the floor for a moderator. Jim Froberg was nominated as moderator. No other nominations were made. A motion was made by John Nelson, seconded by Wayne Houle for Jim Froberg as moderator. Motion carried.

Clerk Peterson then turned the meeting over to moderator Jim Froberg.

Next Moderator Froberg asked for a motion to approve the 2019 Annual meeting minutes as presented and waive the reading of the minutes. A motion was made by Wayne Houle, seconded by Chris DuBose to approve and wave the reading of the 2019 Annual Meeting minutes. Motion carried.

Treasurer's Report – Treasurer's report was given by Treasurer Straub, with a starting balance of \$1,268,997.48 as of January 1st, 2019, total Receipts for 2019 of \$1,560,669.30, and total disbursements for 2019 of \$1,879,696.14 leaving a balance of \$949,970.64 as of December 31, 2019. A motion was made by John Nelson, seconded by Wayne Houle to approve the Treasurer's report as presented and wave the reading of all receipts and disbursements. Motion carried.

Road Maintenance Report - Maintenance Supervisor Wikelius gave a report on road maintenance in 2019. Chisago Lake Township has two full time maintenance employee's and one part time employee. They maintain 40 miles of blacktop roads and 35 miles of gravel roads. Chisago Lake Township equipment fleet includes:

- Two Plow Trucks
- One Motor Grader
- One Tractor Backhoe
- One Tractor Mower
- Two Pickup Trucks (one F250 purchased in the fall of 2019)

2019 Road Projects were:

- \$160,000.00 spent on frost boil repairs last year
- In cooperation with residents around Moody Lake we blacktopped the existing gravel roads of 245th from Lofton to Miller and 1,440' North, along with reclaiming Miller Ave., Moody Lane, and 244th Street
- Applied Limestone to 285th Street, 282nd Street, Loftman Trail, 279th Street, and 355th Street

- Notable Culvert Repair was done on Millicent Lane, replaced failing culvert with 48" poly culvert
- All the Blue address signs have been installed, approximately 2,000 total. We will now order once a year for new builds
- In 2019 we began a four year project replacing green street signs going from 6" signs to 9" signs. We are also replacing some regulatory signs under warranty because of premature fading
- We paved the maintenance building parking lot as required by the City of Lindstrom

2020 Projected Projects:

- Assess blacktop roads after frost comes out possible doing some crack sealing, chip sealing, or reclaiming
- We have several candidates for Limestone, which includes 255th Street, and Oakman
- We will continue with regular maintenance such as:
 - Grading Gravel Roads
 - Mowing and Spraying Roadsides
 - Culvert Repairs
 - Sign Work
 - And addressing various concerns of residents

Clerk Peterson reported on other happenings in 2019. (See Attached 2019 Summary of Events)
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The levy for 2021 was next on the agenda. Clerk Peterson reviewed with the assembly the proposed levy for 2021.

General Fund – \$82,000; Covers general building expenses; gopher bounties; Moody Lake Park portable toilet and mowing; election judge salaries; town board stipends; legal services; accounting and service contracts.

Road & Bridge Fund - \$362,000; Covers upkeep of existing roads within the township; equipment insurance; gravel, limestone and stabilization chemicals; salaries of maintenance employees; rental and repair of equipment.

Fire Contract Fund - \$225,000; Covers fees charged by four different fire departments to provide fire protection services within the township.

Equipment Fund - \$50,000; Money being set aside for new equipment such as truck/snowplow/road grader. of existing blacktop roads.

Contingency Fund - \$5,000; Used to cover unexpected expenses or shortfalls.

Thru Road Blacktop Fund - \$75,000; Township pays 75% and landowners pay 25% when converting from gravel to blacktop.

Dead-End Blacktop Fund - \$30,000; Township pays 25% and landowners pay 75% when converting from gravel to blacktop.

Library Operating Fund - \$18,000; Township participates in Joint Powers Agreement to cover facility operations at the library.

Building Fund - \$72,000; Covers costs that were not included in the cost of the Certificate of indebtedness. Certificate of indebtedness is paid off.

Black Top Repair – \$200,000; Covers resurfacing of existing blacktop roads.

The 2021 Proposed Levy stayed the same as the 2019 and 2020 Levy for \$1,119,000.

A motion was made by Wayne Houle, seconded by Sherry Stirling to set the proposed levy at \$1,119,000 for 2021. Motion Carried. This will be reviewed and set at the reconvened meeting in August.

Contracts with Health, Recreational and Service Organizations requesting funds by mail were; Chisago County Ag Society (Fair Board); Family Pathways, Seven County Senior Federation; Chisago County Recreation – Bob Gustafson, Chisago County Historical Society, and Chisago Lakes Band Boosters. There were no representative for any of the groups at the meeting. A motion was made by Sherry Stirling, seconded by John Nelson to contract with the Health, Recreational and Service Organizations for up to \$10,000 with the Board to decide at a later date the amount to be given to the various agencies. Motion carried.

A speaker for the Chisago Lakes Tourism Board - Jill Benke explained how the group oversees marketing and works with the Chisago Lakes Area Chamber on boosting tourism. The budget comes from the lodging tax of three percent. She talked about extending the lodging tax beyond the city boarders where it has been adopted. The township needs to be brought in to benefit from the marketing efforts that are funded by the lodging tax, Benke

said, “Right now three percent tax is only being collected from lodging businesses in the five urban areas of the Chisago Lakes School district. For more information go to <http://www.chisagolakes.org> . Sherry Stirling informed everyone in attendance that under the Minnesota Statutes, section 469.19 a Township can only impose the tax by a vote of the electors at a general or special town meeting. After discussion a motion was made by Chris DuBose, seconded by Wayne Houle, to approve a motion to direct the supervisors to enact the tax in the township. Motion carried.

Chris Dubose – Chisago County Commissioner for District 1 gave the County update. He mentioned recent retirements and job changes the county of affected by. He added that healthcare providers, long term care facilities and others involved in public health have met and will continue to coordinate response to the COVID-19 virus threat. He mentioned some possible changes on the Solar Garden Ordinance, Home Occupations, One Watershed-One Plan. They are also continuing to work on the Broadband Grant within the Chisago County area.

Gopher bounties were next on the agenda. A motion was made by John Nelson, seconded by Wayne Houle for the gopher bounties to remain the same as 2019. Pocket gophers - \$2.00 and Striped gophers - \$1.00. Motion carried.

The next annual meeting time and place was set. A motion was made by Chris DuBose, seconded by Wayne Houle to set the next annual meeting for the 2nd Tuesday in March, 2021, which will be March 9, 2021 at 8:15 pm at the Chisago Lake Town Hall. Motion carried.

Report of Annual Election and Certification by Election Board.

Total number of votes cast – 23

Supervisor for Three Year Term:

Candidate - Sherry Stirling	21 votes
Write-ins	0

Clerk of Two Year Term:

Candidate – Jeanette Peterson	23 votes
Write-ins	0

Following the report of election results, motion by Matt Wikelius, seconded by John Nelson to recess the meeting until August 18st, 2020 at 7:00 pm. Motion carried.

Moderator Jim Froberg announced that the Board of Canvas will meet immediately following the Annual meeting.

Jim Froberg, Moderator
Chisago Lake Township

Jeanette Peterson, Clerk
Chisago Lake Township