

**MINUTES OF THE REGULAR MONTHLY  
MEETING OF THE CHISAGO LAKE TOWNSHIP BOARD  
TUESDAY, August 18th, 2020**

The regular monthly meeting for August 18th, 2020 was called to order at 7:05pm by Chair Stirling. All Board members were present, with the exception of Supervisor Wayne Houle. Pledge of Allegiance was said by group.

Chair Stirling then asked the Board for an approval of the minutes from the July 21st, 2020, regular monthly meeting. A motion was made by Stirling seconded by Reed, to approve the minutes as presented and wave the reading of the July 21st, 2020 minutes. Motion carried.

**Additions to Agenda and Approval of Agenda**

Chair Stirling asked if there were any changes or additions to the Agenda. A motion was made by Reed, seconded by Stirling, to approve the Agenda. Motion carried.

**Variances, Plats and Conditional Use Permits**

- ❖ Review Road Installation & Maintenance Agreement for Shores of Little Lake. Owner Jon Peterson was unable to attend. Chair Stirling informed everyone present that the Agreement was sent to our Attorney for review and we have not received it back yet, so we will table this until the September meeting.
- ❖ Quintin LeTourneau – came before the board requesting a variance to build an additional 60' x 120' building for Ag & Personal Storage at 12927 288<sup>th</sup> Street. The property is currently zoned RR and Mr. LeTourneau stated that he plans on using it as AG. After review, a motion was made by Reed, seconded by Stirling to approve the variance to build an additional 60' x 120' building for Ag & Personal Storage at 12927 288<sup>th</sup> Street. Motion carried.
- ❖ Jeff & Chayla Starr - came before the Board to request a variance to exceed the 25% maximum impervious surface coverage (by building a 10 x 20 barn style shed), as allowed in the RRI Zoning District with Shoreland overlay at 29895 Glader Blvd. No issues with neighbors on setbacks to build a 10 x 20 barn style shed. Mr. Starr quoted that the siding and roof will match the house. After review, a motion was made by Reed, seconded by Stirling, to approve the variance to exceed the 25% maximum impervious surface coverage (by building a 10 x 20 barn style shed), as allowed in the RRI Zoning District with Shoreland overlay at 29895 Glader Blvd. Motion carried.

❖ Richard Kargel - came before the Board to request a variance to add onto the north side of the pole barn within 24 ft of the north property line or extend the length off the east end of the existing pole barn up to 30 ft. at 12150 244<sup>th</sup> Street. After review, a motion was made by Reed, seconded by Stirling suggesting to extend the existing pole building off the east end up to 30 ft. at 12150 244<sup>th</sup> Street. Motion carried Mr. Kargel, also requested to replace the existing fence and square it off, which would be encroaching into the road-right-of-way on 245<sup>th</sup> and Miller. Stirling made a motion, seconded by Reed, to allow Mr. Kargel, to replace the existing fence and square it off into the road-right-of-way on 245<sup>th</sup> and Miller. Motion carried.

❖ Robert & Trena Morrison - came before the Board to request a variance to build a 26 x 32 detached accessory building closer to the road than the required setback and taller than the existing dwelling at 12498 Melody Lane. The requested variance for roof height (19') as compared to house (13.5) and distance to edge of R.O.W. (13'). Mr. Morrison stated that their long range, plan is to add dormer to house, also. After review, a motion was made by Reed, seconded by Stirling, to approve the variance to build a 26 x 32 detached accessory building closer to the road than the required setback and taller than the existing dwelling at 12498 Melody Lane Motion carried.

❖ Glenn Carlson - came before the Board to request a preliminary plat of four lots ranging from five to ten acres out of a 74 acre tract at 34965 Oasis Rd. After review, a motion was made by Reed, seconded by Stirling to approve the preliminary plat of four lots ranging from five to ten acres out of a 74 acre tract at 34965 Oasis Rd. Motion carried.

❖ The Board Received a permission form from Frontier requesting to locate, construct, operate and maintain telephone facilities to 13651 263<sup>rd</sup> Street. After review, a motion was made by Reed, seconded by Stirling, to approve the request approving Frontier to locate, construct, operate and maintain telephone facilities to 13651 263<sup>rd</sup> Street. Motion carried.

### **Old Business**

❖ Approve a resolution in Support of Consolidated Telephone Company's Application for a Grant under Minnesota's Border to Border Broadband Development Grant program. After review, a motion was made by Reed, seconded by Stirling, to approve the resolution. Motion carried.

### **New Business**

❖ Review Chisago Lakes Mutual Ins. Co. renewal application for Round Barn. After review, a motion was made by Reed, seconded by Stirling to sign the renewal with no changes. Motion carried.

**Road Report** – Matt Wikelius

- ❖ Matt Wikelius informed the Board that the maintenance department has been grading, and working on equipment.
  - Scrub Seal should be done this week.
  - Will be replacing two driveway culverts on 253<sup>rd</sup> and Oakman
  - Patching with Lindstrom on Morgan, Mentzer, and Lake Lane. Bluhm is going to patching 253<sup>rd</sup>
  - NRCS will be improving a gully between North Center Ct and North Center Lake
  - The Township, submitted an application to MnDOT, Metro Traffic Engineering requesting a speed study for Malmberg Avenue. The application has been approved. MnDOT suggested we wait until the road traffic is back up to approximately 60% of use before performing the speed study. Looking at late fall or possibly into winter.

**County Update from Chris DeBose**

- ❖ The county is narrowing down the CARES ACT money. They have been working on the budget and staffing is one of the biggest issues along with the health insurance increase of approximately 12%. They are also considering COVID costs for next year. They are looking for creative ways to spend the CARES ACT money. Any extra CARES ACT money they would like to see go to helping local businesses rather than having to send it back.

**Information for Officials**

- ❖ Clerk Peterson informed the Board of the following:
  - That estimated costs for additional Election costs was submitted for the CARES Grant Funds through the County.
  - We did receive the CR funds for the amount of \$117,675 from the Minnesota Department of Revenue.
  - Primary Election results: 283 voters came to the polls, 243 absentee voters totaling 526 voters for the primary election. Total expenses \$3,502.00
  - A total of 19 Building Permit Applications were issued in July – 1 for new homes, 11 for other home improvements, 7 for garages/pole buildings.
  - Clerk Peterson has not heard anything about the August CCATO meeting, but will keep you posted. The last update was that the Chisago County Senior remains closed and may not be reopening until the first of the year.
  - Clerk Peterson informed the Board that the 4-H is asking when we might re-open the hall. Clerk suggested we remain closed until after the first of the year. A motion was made by Stirling, seconded by Reed to keep Township closed for rental until January 31, 2021.
  - Clerk Peterson informed the Board that Genie Cleaning Service is scheduled to come in and do a thorough cleaning on Friday August 21<sup>st</sup>, 2020 at 10:00 am.

**Financial Report**

❖ Treasurer Straub gave the Treasurer report. After the Treasurer's report was presented a motion was made by Reed, seconded by Stirling, to approve the Financial Report with a balance of \$1,152,578.03 and pay the bills – Claim numbers 1814 -1851 in the amount of \$88,184.01. Motion carried.

**Adjournment**

Chair Stirling asked if anyone had any other business.

There being no further business a motion was made by Reed, seconded by Stirling, to adjourn the meeting at 8:40pm. Motion carried.

Sherry Stirling, Chair  
Chisago Lake Township

Jeanette Peterson, Clerk  
Chisago Lake Township

APPROVED