

**MINUTES OF THE REGULAR MONTHLY
MEETING OF THE CHISAGO LAKE TOWNSHIP BOARD
TUESDAY, SEPTEMBER 16, 2025**

The regular monthly meeting for September 16, 2025, was called to order at 7:00 pm by Chair Reed. Those in attendance were Chair David J. Reed, Supervisors Wayne Houle, Sherry Stirling, Treasurer Judy Straub, and Clerk Jeanette Peterson. The Pledge of Allegiance was said by the group.

Chair Reed asked the Board for approval of the minutes from the regular monthly meeting on August 19, 2025. A motion was made by Houle, seconded by Stirling to approve the minutes from the regular monthly meeting on August 19, 2025. Motion carried. Chair Reed asked the Board for approval of the minutes from the Continuation Annual Meeting on August 19, 2025. A motion was made by Houle, seconded by Stirling to approve the minutes from the Continuation Annual Meeting of March 11, 2025. Motion carried. Chair Reed asked the Board for approval of the minutes from the Special Meeting held on September 2, 2025. A motion was made by Houle, seconded by Stirling, to approve the minutes from the Special Meeting held on September 2, 2025. Motion carried.

Additions to Agenda and Approval of Agenda

Chair Reed asked if there were any changes or additions to the agenda. Ed Arnold asked to add an update on the paving of 259th and Oakman. A motion was made by Houle, seconded by Stirling to add update on the paving of 259th and Oakman to Old Business and approve the amended Agenda. Motion carried.

Variances, Plats and Conditional Use Permits

❖ None for the Month of September

Old Business

❖ Update on Digital Historical Trail. Supervisor Stirling informed everyone present that the signs are due within 7-10 days and once received asked if the maintenance department could install them. They agreed to take care of them once they arrive. After installation has been completed, the Chisago County Historical Society will share the link and information about how to promote the Digital Memory project.

❖ Update on Grant from the Chisago County Park Acquisition Fund. Supervisor Stirling reported that the grant is in process.

❖ Update on Obstructions in Right of Ways. Clerk Peterson informed the Board that she has provided a list of addresses that the township has noticed that the septic systems are either within 10' of the Road Right-of-Way or in the Road Right-of-Way to Diane Sanders from Chisago County Environmental Services asking for dates that these permits were issued and by whom. Maintenance supervisor informed the Board that zoning has issued variance permits within 2' of property lines without contacting the township first. Supervisor Houle suggested we have our Attorney send a letter to Chisago County Administrator, Commissioners, Environmental Staff, and Planning Commission members that they are not allowed to issue any further septic systems permits that require a variance approval until further notice.

❖ Update on 259th and Oakman paving project. Supervisor Stirling informed everyone present that we held a Special meeting on September 2nd, 2025, to approve a Resolution to approve the plans and specifications for the improvements of 259th Street and Oakman Avenue so it can be sent out for bids. to send it out for bids.

New Business

❖ Payment Request #1 in the amount of \$331,717.68 to Knife River Corp. for 2025 Street Improvements. After reviewing a motion was made by Stirling, seconded by Houle, to approve the payment to Knife River Corp. in the amount of \$331,717.68. Motion carried.

Road Report

- ❖ Matt Wikelius gave Road Report:
- All the culverts have been replaced, the wear course of asphalt is on all of the roads in the Oasis Equestrian development, North Lakes Lane has been reclaimed
 - Maintenance is about halfway completed with the mowing
 - Maintenance has a possible part-time employee (Kevin Lindahl) to replace Kent Reed. He will need to go to commercial drivers' school to get class B with air brakes license. Matt suggests the township pays for the schooling. After some discussion a motion was made by Houle, second by Stirling, to offer Kevin Lindahl the part-time position with same pay and benefits as we are currently paying Kent Reed and township will cover the commercial drivers' school costs. Motion carried.

Information for Officials

- ❖ Clerk Peterson informed the Board of the following:
- The September CCATO meeting will be held at Sunrise Township at 7:00 pm on September 24, 2025
 - Hall Rental Report for the month of October
 - Building Report for the month of July
 - Resignation from Janitorial Position

Financial Report

❖ Treasurer Straub gave the treasurer report. After the Treasurer's report was presented, a motion was made by Houle, seconded by Stirling, to approve the Financial Report with a balance of \$3,489,760.63 and pay the bills – claims 3227 to 3245 in the amount of \$361,976.73. Motion carried, 3 yes, 0 no.

❖ Treasurer Straub informed the Board that she cashed three different e-bonds that were no longer earning interest. After some discussion Supervisor Houle suggested checking into investing the money into a new e-bond with the possibility of a cash out early if needed.

Adjournment

Chair Reed asked if anyone had any other business.

There being no further business, a motion was made by Stirling, seconded by Houle, to adjourn the meeting at 7:48 pm. Motion carried.

David J. Reed, Chair
Chisago Lake Township

Jeanette Peterson, Clerk
Chisago Lake Township