

MINUTES OF THE REGULAR MONTHLY  
MEETING OF THE CHISAGO LAKE TOWNSHIP BOARD  
TUESDAY, APRIL 16<sup>TH</sup>, 2019

The regular monthly meeting for April was called to order at 7:05 pm by Chair Stirling. All Board members were present, with the exception of Wayne Houle. The Pledge of Allegiance to the Flag was said by the group assembled.

Chair Stirling then asked the Board for an approval of the minutes from the March 19<sup>th</sup>, 2019 regular monthly meeting. A motion was made by Reed, seconded by Stirling to approve the minutes as presented and wave the reading of the March 19<sup>th</sup>, 2019 meeting minutes. Motion carried.

Additions to Agenda and Approval of Agenda

Chair Stirling asked if there were any changes or additions to the Agenda. A motion was made by Stirling, seconded by Reed to approve the agenda as presented. Motion carried.

Supervisor Wayne Houle attended the meeting at 7:11 pm, so Clerk Peterson administered the Oath of Office to newly re-elected Supervisor Wayne Houle and Treasurer Judy Straub.

Variances, Plats and Conditional Use Permits

- ❖ Corey Lenzmeier, came before the Board to request a 2nd Driveway Access. After review a motion was made by Houle, seconded by Reed to approve the second driveway access request at 11158 261<sup>st</sup> Street. Motion carried.

Old Business

- ❖ George McMahan, 3<sup>rd</sup> District Commissioner, and Mark Nelson, Plant Superintendent, came before the Board to discuss the Chisago Lakes Joint Sewage Treatment Facilities Upgrade Plan. McMahan informed that the upgrade cost will not affect any districts within the Chisago Lake Township. The improvements involve such things as pumps, control panels, pipes, building repairs, and generators.

New Business

- ❖ Jill Benke did not attend meeting, so Chair Stirling informed the Board that Chisago County HRA-EDA, would like to impose a 3% Lodging Tax to all lodging establishments within the Chisago Lakes School District; campgrounds, Bed & Breakfasts, hotels and motels will collect the tax. The Chisago County HRA-EDA was asked to research the opportunity for a Lodging Tax in order to promote and sustain tourism. After discussion a motion was made by Houle, seconded by Reed not to impose the Lodging Tax. Motion carried.
- ❖ Next the Board reviewed the City of Lindstrom and City of Chisago City estimated fire bills for 2019. Supervisor Houle requested more time to review the City of Lindstrom's estimated fire bill for 2019. Board agreed to hold City of Lindstrom's bill for further review, but pay 1<sup>st</sup> half of the City of Chisago City's fire bill for 2019, for the amount of \$35,399.14, which will be approved by a motion upon approving claims.

- ❖ The Board received two application from Xcel Energy; One to replace existing pole at 12506 316<sup>th</sup> Street N, and One to install a new 4” plastic gas main for a system reinforcement project along Chisago Blvd. After review a motion was made by Houle, seconded by Reed to approve both applications. Motion carried.
- ❖ A request was received from Hillcrest RV Park for a 3.2 Liquor License. After review a motion was made by Houle, seconded by Reed to approve the 3.2 Liquor License for Hillcrest RV Park. Motion carried.
- ❖ The Board reviewed requests from Health, Recreational and Service organizations for donations. A motion was made at the Annual meeting to give up to \$10,000 to various organizations with the Board deciding how the money was to be allocated. After review a motion was made by Houle, seconded by Reed to approve the following donations:

Chisago County Ag Society (County Fair)	\$2,000
Community Meals (Zion Lutheran Church)	\$1,000
Chisago County Recreation	\$1,500
Baby Blanket – St. Bridget Church	\$ 500
New Pathways Shelter for Homeless Families	\$ 500
Steel Chicks Recycling	\$1,000
Chisago-Lindstrom Lakes Association	\$ 250
<b>TOTAL</b>	<b>\$6,750</b>

Motion carried.

#### Road Report – Matt Wikelius

- ❖ Matt informed the Board that he received a quote from Midway Ford Commercial Fleet and Government Sales for a 2019 F250 Truck to replace the existing 2007 Chevy Truck for the amount of \$27,622.84. After review a motion was made by Houle, seconded by Reed to approve the purchase for the 2019 F250 Ford Truck, for the amount of \$27,622.84. Motion carried.
- ❖ Road Report: Several frost boils on the following gravel roads; 256<sup>th</sup>, 285<sup>th</sup>, and Malmberg. They put rock down on 256<sup>th</sup>, and will add rock once the weather settles down and frost is completely out of the ground to 285<sup>th</sup> and Malmberg if still needed. Several frost boils on the following paved roads: Neuman, Little Lake Rd, 347<sup>th</sup> Street and Morgan Ave. Will look at options for repairing these roads and have more information at next meeting. Received a quote from Fahrner Asphalt Sealers for Crack Sealing and Flex patching: Oriol Ave; 355<sup>th</sup> St; Mindy Court; Morgan Ct; Nester Ave (23 south to end); 274<sup>th</sup> Court; Nordgarden Rd; Novak Ave; Old Holt Court; Glader Blvd (Pvmt chge-Olympic Trail); Olympic Trail; 263<sup>rd</sup> Lane; Newton Ave; Maxwell Rd; 252<sup>nd</sup>/251<sup>st</sup>/Koala/Kipling; Kodiak/261<sup>st</sup> St; Kestrel/248<sup>th</sup> St/Kenwood Lake for the amount of \$60,383.25. After review a motion was made by Houle, seconded by Reed to approve the Bid from Fahrner Asphalt Sealers for road repairs for the amount of \$60,383.25. Motion carried.
- ❖ Chair Stirling informed everyone present that the City of Lindstrom signed off on the completion cost of \$75,955.84 for the reclaiming of 288<sup>th</sup> Street.
- ❖ Chair Stirling suggested we order a porta potty to be placed at Moody Lake Park for the summer. Chair Stirling informed the Board that someone offered to donate and plant some trees at Moody Lake Park. After discussion a motion was made by Houle, seconded by Reed to approve the donation of trees to be planted at Moody Lake Park with the stipulation that they get a locate done before planting. Motion carried.

Information for Officials

- ❖ Clerk Peterson informed the Board of the following:
  - for the month of March : 5 building permits were approved and issued within the Township; all were for other home improvements.
  - April 18<sup>th</sup> - - Board of Appeal and Equalization meeting at 1:30 pm at the Government Center
  - April 24<sup>th</sup> – CCATO Meeting
  - 2019 Spring Short Courses handed out a Book on Minnesota Noxious Weeds, and new Township Maps with new updates. Peterson suggested framing the new map and displaying it in the Township Building, all Board members agreed.
  - Upcoming Hall Use dates for May and June
  - Peterson asked to purchase 4 additional rectangular tables for Town Hall. After discussion a motion was made by Houle, seconded by Reed to approve purchasing additional tables for Town Hall.
  - Chair Stirling informed the Board that CLFLWD informed the Township that they are going to begin the process of updating its 10 year management Plan, so she suggested that they should try and attend one of their upcoming meetings. Supervisor Houle said he would look at his schedule and try to attend the next scheduled meeting.

Treasurer's Report \_Judy Straub

- ❖ Treasurer Straub gave the Treasurer report. After the Treasurer's report was presented a motion was made by Houle, seconded by Reed to approve the Financial Report with a balance of \$1,103,813.98, and pay the bills – Claim numbers 1423-1443, in the amount of \$55,963.37. Motion carried.

Re-Organization of Board for 2019

- ❖ Chair Stirling turned the Chair over to Clerk Peterson for election of Chair for the year 2019. Clerk Peterson then asked for nominations for Chair. A motion was made by Houle, seconded by Reed to make Sherry Stirling the chair for 2019. Motion carried. Chair Stirling asked for nomination for Vice-Chair. Houle was nominated as Vice-Chair. A motion was made by Reed, seconded by Stirling for Houle as Vice-Chair for 2019. Motion carried.
- ❖ Chair Stirling asked the Board to adopt a schedule for Board regular monthly meetings, designate an official newspaper, designate a posting location for official notices, and designate banks as town depository. A motion was made by Stirling, seconded by Houle to Adopt a schedule for Board regular meetings to be held on the third Tuesday monthly, designate Chisago County Press as our official newspaper, designate the side of the Maintenance Bldg., and lobby of Town Hall for posting locations for official notices, and designate the same three banks as we are currently using as town depository. Motion carried.
- ❖ Supervisor Houle suggested that all elected officers receive \$100.00/month compensation increase effective May 1<sup>st</sup>, 2019 and be reviewed every three years. After discussion a motion was made by Houle, seconded by Reed that all elected officers receive \$100.00/month compensation increase effective May 1<sup>st</sup>, 2019 and be reviewed every three years. Motion carried.

- ❖ Chair Stirling then asked the Board if they want to continue to pay all officials \$50.00 for each additional meeting. After discussion a motion was made by Houle, seconded by Reed to continue to pay all officials \$50.00 for each additional meeting. Motion carried.

Adjournment

Chair Stirling asked if anyone had any other business.

There being no further business a motion was made by Houle, seconded by Reed to adjourn the meeting at 8:45 pm. Motion carried.

Sherry Stirling, Chair  
Chisago Lake Township

Jeanette Peterson, Clerk  
Chisago Lake Township

APPROVED