

**MINUTES OF THE REGULAR MONTHLY
MEETING OF THE CHISAGO LAKE TOWNSHIP BOARD
TUESDAY, DECEMBER 17, 2024**

The regular monthly meeting for December 17, 2024, was called to order at 7:00 pm by Chair Reed. Those in attendance were Chair David J. Reed, Supervisors Sherry Stirling, & Wayne Houle, Treasurer Judy Straub, and Clerk Jeanette Peterson.

Chair Reed asked the Board for approval of the minutes from November 19, 2024, regular monthly meeting. A motion was made by Houle, seconded by Stirling, to approve and wave the reading of the minutes from November 19, 2024, regular monthly meeting. Motion carried.

Additions to Agenda and Approval of Agenda

Chair Reed asked if there were any changes or additions to the agenda. Hearing no, a motion was made by Houle, seconded by Stirling, to approve the agenda as presented. Motion carried.

Variances, Plats and Conditional Use Permits

❖ Carrie Penshorn – requesting a Variance allowing for reduced township ROW and westerly side yard setbacks for redeveloping the property with a new dwelling and attached garage-14150 Old Holt Ct-PID #02.00013.00. After reviewing a motion made by Houle, seconded by Stirling, to approve the variance. Motion carried.

Old Business

❖ Ken and Kim Rice came before the board to present the Development agreement and request some changes. In the current Developers Agreement, the Town Board is requesting a Letter of Credit for 150% of the estimated cost of the Township's Infrastructure Improvements, the Rice's ask if the board would consider decreasing that amount of 125%. Supervisor Houle stated that they would like to receive an updated construction bid to review before making any final decisions on changing that percentage. Chisago Lake Township Engineer Dan Boyum reviewed the Final Plat and noted that it did not include any hammerhead or turnaround, which was on the Preliminary Plat. The Rice's agreed and it is recorded. Rice's asked if they complied to our requests could we hold a special meeting to finalize before the next meeting and the board agreed to this.

❖ New Lindstrom Fire Service Contract. Supervisor Stirling presented the new Fire Service Contract for services from the City of Lindstrom for a portion of Chisago Lake Township to the other board members. Stirling informed them that this is a (3) three-year contract and if approved at the next Lindstrom City Council meeting it will begin on January 1, 2025, and expire December 31, 2027, unless terminated earlier as provided herein. After some discussion a motion was made by Houle, seconded by Stirling, to approve the contract as presented and forward it to the City of Lindstrom for their approval. Motion carried.

New Business

- ❖ Approve Election Judges. Jeanette Peterson, Beverly Sandgren, Judy Nelson and Lyne Regenauer (alternative) for Township Election March 11, 2025. After reviewing a motion was made by Houle, seconded by Stirling to approve the Election Judges for the Township Election March 11, 2025. Motion carried.
- ❖ Review Employee's Salary and HSA Account – a motion was made by Houle, seconded by Stirling to increase the road maintenance salary by 4% and not changes to the HSA account. Motion carried, 3 yes, 0 no. Treasurer Straub asked if there was to be any change for the janitorial position. After some discussion a motion was made by Houle, seconded by Reed to increase the janitor's salary by 3%. Motion carried, 2 yes, 1 no.

Road Report

- ❖ Matt Wikelius informed the Board:
 - Maintaining roads
 - Roads Wikelius is proposing to be reclaimed and repaved in 2025 are North Lakes Lane, all roads in Oasis Equestrian Estates, Leah Lane, 275th, 276th, and Leah Ct.
 - Tree trimming removal quote from JT Tree Service is \$47,775.00 which includes Mindy Ct, township portion of 288th, Linden Ave., Linden Ct., Lakelawn, 282nd St., 285th St., 322nd, Nottingham Ct., Herberg Ct., Northshire Ct., Northland Trl., Nueman Trl., Nueman Circle, and Newman Ct., and Vibo Trl.
 - After some discussion a motion was made by Houle, seconded by Stirling, to approve JT Tree Service's quote for \$47,775.00 for the tree trimming removal and have Engineer Dan Boyum go out for bids on reclaiming the streets proposed. Motion carried.

Information for Officials

- ❖ Clerk Peterson informed the Board of the following:
 - The CCATO meeting for January will be held at the Chisago County Jail on Wednesday January 29, 2025, at 7:00 pm
 - Supervisor Stirling informed the other board members that when attending the MAT annual conference meeting she learned that their plan is to increase membership dues in 2027 by approx. \$.10 per capita, which would increase our membership dues approx. \$500.00 This increase is due to a decline in memberships, and they have not had an increase since 2013. This will be discussed further at the 2025 Spring Short courses and voted on at the Spring Short Courses in 2026.
 - Frontier Application was approved on December 11,24 for a service drop at 32740 N Center Ct
 - Hall Rental Report for the month of January
 - Applications for Building Permits for the month of November

Financial Report

❖ Treasurer Straub gave the treasurer report. After the Treasurer's report was presented, a motion was made by Houle, seconded by Stirling, to approve the Financial Report with a balance of \$2,361,704.34 and pay the bills – claims 3040 to 3059 in the amount of \$35,122.12. Motion carried, 3 yes, 0 no.

Adjournment

Chair Reed asked if anyone had any other business.

There being no further business, a motion was made by Houle, seconded by Stirling, to adjourn the meeting at 7:58pm. Motion carried.

David J. Reed, Chair
Chisago Lake Township

Jeanette Peterson, Clerk
Chisago Lake Township

APPROVED