

Minutes of the 2024 Annual Meeting and Election
Chisago Lake Township
March 12, 2024

The polls opened at 10:00 am for the purpose of electing one supervisor for a three-year term and one Clerk for a two-year term. The election judges were Judy Nelson, Bev Sandgren, and Cindy Kaske. After the polls closed at 8:00 pm the ballots were counted, and results reported later in the meeting.

The Annual Meeting was called to order at 8:15 pm by Clerk Peterson. Peterson then led the group assembled in the Pledge of Allegiance to our flag.

The Clerk then asked for nominations from the floor for a moderator. Wayne Houle made a motion, seconded by Sherry Stirling, to nominate John Nelson. No other nominations were made. The motion was made by Matt Wikelius, seconded by Wayne Houle for John Nelson as moderator. Motion carried.

Clerk Peterson then turned the meeting over to moderator John Nelson.

Next Moderator Nelson asked for a motion to approve the 2023 Annual meeting minutes as presented and waive the reading of the minutes. A motion was made by Wayne Houle, seconded by Sherry Stirling, to approve, and wave the reading of the 2023 Annual Meeting minutes. Motion carried.

Treasurer's Report – Treasurer's report was given by Treasurer Judy Straub, with a starting balance of \$2,517,031.06 as of January 1st, 2023, total Receipts for 2023 of \$2,685,734.15, and total disbursements for 2023 of \$2,167,180.94 leaving a balance of \$3,035,584.27 as of December 31, 2023. A motion was made by Dale Anderson, seconded by Matt Wikelius, to approve the Treasurer's report as presented and wave the reading of all receipts and disbursements. Motion carried.

Road Maintenance Report – Supervisor Matt Wikelius gave a 2023 Road Maintenance report. Chisago Lake Township has two full time maintenance employees and one part time employee. They maintain 40 miles of blacktop roads and 35 miles of gravel roads, 600 acres of road right of way. Chisago Lake Township equipment fleet includes:

- Two Plow Trucks
- One Motor Grader
- One Tractor Backhoe
- One Tractor Mower
- Two Pickup Trucks

The Township maintenance employee's duties consist of:

- Plowing snow, grading gravel roads, patching blacktop roads, maintaining signs, and ditches, maintaining and replacing culverts, cutting grass, controlling weeds and brush in road right-of-way, trimming trees, maintaining equipment, working with other contractors, addressing resident's concerns, etc.

- In 2023:
- Limestone added to Vibo Trail, Malmberg Court, Mickelson Lane and part of Panola Drive.
- Winter of 2023-2024 only plowed 1 ½ times. Should have enough salt & plow edges for 2024-2025.
- Currently we are working with JT Tree service removing trees from Nathan Lane, Leah Lane, 275th, 276th and 240th Streets. Once trees and brush are removed, we will work on cleaning up remaining stumps, brush, etc.
- We are waiting for the delivery of the New CAT motor grader, to replace our 2003 CT motor grader we currently have.
- Planned Projects for Summer 2024 are:
- Micro pave Wallmark Lake Drive
- Scrub Seal Lake Lane
- Township Engineer is working on specs to bid reclaiming and replacing of 253rd and Neuman Trail
- Limestone will be added to 345th and finish Panola Drive
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Clerk Peterson reported on other happenings in 2023:

- Board approved 12 Variances, and 1 Preliminary Plat
- Board approved a Moody Lake Capstone project.
- Board adopted an ordinance Prohibiting Excessive Vehicle Braking
- Board adopted New Platting Procedural Guide, and Development Agreement
- Applied for a Local Road Improvement Program Grant in the Amount of \$861,000.00

The levy for 2025 was next on the agenda. Sherry Stirling reviewed with the assembly, the proposed levy for 2025.

General Fund – \$89,000; Covers general building expenses; gopher bounties; Moody Lake Park portable toilet and mowing; election judge salaries; town board stipends; legal services; accounting and service contracts.

Fire Contract Fund - \$205,000; Covers fees charged by four different fire departments to provide fire protection services within the township.

Road & Bridge Fund - \$440,000; Covers upkeep of existing roads within the township; equipment insurance; gravel, limestone, and stabilization chemicals; salaries of maintenance employees; rental and repair of equipment.

Black Top Repair – \$800,000; Covers resurfacing of existing blacktop roads.

Through Road Blacktop Fund - \$85,000; Township pays 75% and landowners pay 25% when converting from gravel to blacktop.

Dead-End Blacktop Fund - \$40,000; Township pays 25% and landowners pay 75% when converting from gravel to blacktop.

Equipment Fund - \$50,000; Money being set aside for new equipment such as truck/snowplow/road grader.

Library Operating Fund - \$15,000; Township participates in Joint Powers Agreement to cover facility operations at the library.

Capital Project Fund - \$5,000; Used to cover unexpected expenses or shortfalls.

The Proposed Levy for 2025 was presented at \$1,729,000 with a 2.4% increase from 2024, after some discussion a motion was made by Wayne Houle, seconded by Sherry Stirling, to set the Proposed Levy for 2025 at \$1,289,000. Motion carried. This will be reviewed and set at the reconvened annual meeting in August.

Jill Benke representing the Chisago Lakes Visitors Bureau to explain the lodging tax. Motion was made by Wayne Houle seconded by James Josephson to approve the lodging tax. Motion carried.

Steven Sichendeder, President for the Chisago Age Well Coalition presentation. On how they help the community.

Rick Greene, 2nd District Commissioner dropped off a 2023 Annual Report.

Contracts with Health, Recreational and Service Organizations requesting funds by mail were Chisago County Fair, Seven County Senior Federation: Chisago County Historical Society, New Pathways Shelter & Support, and Chisago Age Well Coalition. A motion was made by Wayne Houle, seconded by Reed, to contract with the Health, Recreational and Service Organizations for up to \$5,000 with the Board to decide, later, the amount to be given to the various agencies. Motion carried.

Gopher bounties were next on the agenda. A motion was made by Matt Wikelius, seconded by Wayne Houle to increase the amount for pocket gophers from \$2.00, to \$3.00 and keep the striped gophers at \$1.00. Motion carried.

The next annual meeting time and place was set. A motion was made by Lyn Regenauer, seconded by Kent Reed, to set the next annual meeting for the 2nd Tuesday in March 2025, which will be March 11, 2025, at 8:15 pm at the Chisago Lake Town Hall. Motion carried.

Report of Annual Election and Certification by Election Board.

Total number of votes cast –

Supervisor for Three Year Term:

Candidate – David Reed	votes
Write-ins	25
Undervotes	

Clerk of Two-Year Term:

Candidate – Jeanette Peterson	25
Write-ins	
Undervotes	

Ballot question – 19 yes, 5 no and 1 under votes.

Following the report of election results, motion by Matt Wikelius, seconded by Wayne Houle to recess the meeting until August 20th, 2024, at 7:00 pm. Motion carried.

Moderator John Nelson announced that the Board of Canvas will meet immediately following the Annual meeting.

John Nelson, Moderator
Chisago Lake Township

Jeanette Peterson, Clerk
Chisago Lake Township

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