

**MINUTES OF THE REGULAR MONTHLY  
MEETING OF THE CHISAGO LAKE TOWNSHIP BOARD  
TUESDAY, April 20<sup>th</sup>, 2021**

The regular monthly meeting for April 20<sup>th</sup>, 2021 was called to order at 7:00 pm by Chair, Stirling. All Board members were present in person. Pledge of Allegiance was said by group.

Chair, Stirling asked the Board for an approval of the minutes from the March 16<sup>th</sup>, 2021, regular monthly meeting. A motion was made by Houle, seconded by Reed, to approve the minutes as presented and wave the reading of the March 16<sup>th</sup>, 2021 minutes. Motion carried.

**Additions to Agenda and Approval of Agenda**

Chair, Stirling asked if there were any changes or additions to the Agenda. Matt Wikelius, Maintenance Supervisor, requested to add Jason from Fahrner Asphalt & Sealers, under Old Business. A motion was made by Houle, seconded by Reed, to approve the amended Agenda, adding Jason from Fahrner Asphalt & Sealers under Old Business. Motion carried.

**Variances, Plats and Conditional Use Permits**

❖ David Thompson, 1377 Panola Drive, came before the Board, requesting a 2<sup>nd</sup> driveway access to a 40 acre farm field, on 255<sup>th</sup> and Oakman, NW Quardrant, Parcel ID #02.00244.10. After review, a motion was made by Houle, seconded by Reed, to approve the 2<sup>nd</sup> driveway request. Motion carried.

❖ James & Sherry Goodpaster, 27890 Nathan Lane, came before the Board, requesting a Variance to expand an existing non-conforming structure by replacing the roof with a pitched design, & extend front entry roof to cover sidewalk, which will be closer to the road than the required set-back. They are also adding a detached garage which does not require a variance. After review, a motion was made by Houle, seconded by Reed, to approve the variance, to expand an existing non-conforming structure by replacing the roof with a pitched design, & extend front entry roof to cover sidewalk, which will be closer to the road than the required set-back. Motion carried.

❖ Kelly Jordan, on behalf of Property Owners, Monte & Vicki Canfield, 15432 310<sup>th</sup> Street, located north of County Rd 37, came before the Board, seeking approval of a Preliminary Plat of three lots out of a 36 acre tract. After review, a motion was made by Houle, seconded by Reed, to approve the Preliminary Plat of three lots out of a 36 acre tract. Motion carried.

❖ Brody Heggerston, on behalf of Property Owners, Craig & Deb Heggerston, 16143 Furuby Rd, came before the Board, seeking a CUP for Rural Retail Tourism to allow a gathering venue for events and weddings. After review, a motion was made by Reed, seconded by Houle, to approve the CUP for Rural Retail Tourism to allow a gathering venue for events and weddings. Motion carried.

❖ Travis Greene, 14855 318<sup>th</sup> Street, came before the Board, requesting a 2<sup>nd</sup> driveway access to property north of 14855 318<sup>th</sup> Street. After review, a motion was made by Reed, seconded by Houle, to approve the 2<sup>nd</sup> driveway request on property north of 14855 318<sup>th</sup> Street. Motion carried.

### **Old Business**

❖ Jason from Fahrner Asphalt & Sealer, came before the Board with a Proposal/Contract to apply Friction Seal 2021, on two areas; Area 1: Kipling Ave; Koala Ave; 252<sup>nd</sup> St; and 251 St. and Area 2: Kestrel Ave; 248<sup>th</sup> St; and Kenwood Lake, total amount of \$74,176.48. After review, a motion was made by Houle, seconded by Reed, to approve the quote for the surface treatment in the amount of \$74,176.48. Motion carried.

❖ Dan Boyum, Township Engineer reported that he has not heard anything new since March, and does not expect to hear anything until end of May or early June.

❖ Little Lake Road Reclamation Project; Little Lake Road was originally constructed in 2000. There have been various repairs done on the roadway since that time. Due to current conditions, the roadway is recommended to be reclaimed and repaved. Dan Boyum, Township Engineer made a site visit and reviewed conditions of the existing culverts and the roadway with Township Staff. Based on that site visit he prepared a proposed estimated project cost of \$495,000. If Town Board approves the plans and specifications, he would set a bid opening of May 20, 2021, and anticipate a contractor would begin work on the project in July/August 2021 and complete the project in late October. This is dependent on the contractor's schedule. After review, a motion was made by Stirling, seconded by Houle, to approve the plans and specifications and set bid opening date of May 20, 2021. Motion carried.

❖ Discussion on switching our Internet and phone service at the Township Maintenance Building and Township Hall from Frontier to Midco. The Township received a quote from Lakes Telecom to install underground fiber and Internet connection setup between the Town Hall and the Public Works building. This would network the two building together to provide up to a Gig of Internet service to the buildings. Lakes Telecom is also checking into possibly attaching the fire/sprinkler alarm connections to the internet connections rather than having separate phone lines, which would also be a big savings on our monthly phone and internet bill. We are looking at an installation cost of approximate \$3000-\$3500, which will lower out monthly rates considerably, and provide us with much better Internet Service. Chris Debose, 1<sup>st</sup> District Commissioner informed us that the county is going to be receiving approximately 11 Billion and their hope is to help Townships provide Broadband service in their areas. The Township is also receiving funding from the American Rescue Plan Act which will also help with Broadband costs. After review, a motion was made by Houle, seconded by Reed to approve working with Lakes Telecom and Midco to switch the Township Buildings over to Midco Gig x 30 using Midco VoIP Phone System. Motion carried.

❖ Chair Stirling gave an update on Albrecht Lake Landing Development located between 315<sup>th</sup> Street & 316<sup>th</sup> Street, west of Maria Ave. The City of Lindstrom has approved 9 Townhouses with individual lots coming off Maria Avenue, putting up a Gazebo down by the Lake, on the West side of the parcel having a 33' easement allowing lake access, and South of 316<sup>th</sup> they are looking at a 10' multi-use trail and looking at the developer to blacktop the easement road 66' wide. All of this is contingent upon property owner requesting an annexation into the City of Lindstrom, and The Administration of Law approving the annexation. No action needed.

❖ Chair Stirling informed the Board, that there is a copy of a letter in their packets that the County submitted requesting funding through the Surface Re-Authorization Act for the Highway 8, Reconstruction Project. Christ DuBose commented that the County currently has about half the funding needed for this project. No action needed.

❖ Chair Stirling informed the Board, that we need to know if we want to renew the contract for the mowing with T.J.C., and set-out a porta potty for the summer at Moody Lake Park. After discussion, a motion was made by Houle, seconded by Reed, to renew the mowing contract with T.J.C., and set-out a porta potty for the summer. Motion carried.

**New Business**

❖ Travis Greene, Center City Fire Department Chief, presented their 2020 Fire and Rescue Annual Report. Travis requested approval to extend the current contract to 2023 for an annual amount of \$39,000. After discussion, a motion was made by Houle, seconded by Reed, to approve extending the current contract to 2023 for the annual amount of \$39,000. Motion carried.

❖ The Board reviewed requests from Health, Recreational and Service organizations for Contributions. A motion was made at the Annual meeting to give up to \$8,000 to various organizations with the Board deciding how the money was to be allocated. After review, a motion was made by Houle, seconded by Reed to approve the following contributions:

Chisago County Ag Society (County Fair)	\$500
Baby Blanket – St. Bridget Church	\$500
New Pathways Shelter for Homeless Families	\$500
<b>TOTAL</b>	<b>\$1,500</b>

Motion carried.

❖ The Board reviewed the agreement that was made and entered into between Chisago Lake Township and Steel Chick Recycling, to Contract Services for Steel Chick's to accept recycled items every 3<sup>rd</sup> Saturday of the month beginning in April through October 2021. A motion was made by Houle, seconded by Reed, that Chisago Lakes Township will pay Steel Chicks \$1000 for their services in 2021. Motion carried.

❖ Chair Stirling informed everyone present that Marvin Hultquist, our Janitor for the past 20 years at the Township has passed away, so he will need to be replaced. Clerk, Peterson volunteered to fill this position for the same salary. Chair Stirling suggested that she complete the forms for the position and present them at the Board meeting in May for approval. In the meantime, she will clean the last two weeks in April and be compensated a third of the monthly pay for April. After discussion, a motion was made by Reed, seconded by Houle, to hire Jeanette Peterson as Township Janitor for the same salary, and compensate a third of that salary for the month of April. Motion carried.

Matt Wikelius, requested the Township to have flowers delivered to the church for Marvin's funeral in honor of his 20 years of service. After discussion, a motion was made by Houle, seconded by Reed, to have a flower arrangement delivered to the church for Marvin's funeral at the cost of up to \$200.00. Motion carried.

### **Road Report**

- ❖ Matt Wikelius informed the Board that:
  - The maintenance department has been grading the gravel roads
  - They evaluated the roads for winter damage and there were very few boils
  - putting up new address signs

### **Information for Officials**

- ❖ Clerk Peterson informed the Board of the following:
  - Received 10 Building Permits for the month of February
  - CCATO meeting will be held at the Nessel Township on April 28th, 2021 at 7:00 pm
  - Board of Appeal meeting is scheduled for Thursday April 22<sup>nd</sup>, 2021 at 1:30 pm at the Government Center.
  - Hall Rental Report
  - Going to recycle old Computers

### **Financial Report**

- ❖ Treasurer Straub gave the Treasurer report. After the Treasurer's report was presented a motion was made by Houle, seconded Reed, to approve the Financial Report with a balance of \$1,150,985.61, and pay the bills – Claim numbers 2027–2048 in the amount of \$21,190.43 Motion carried.
- ❖ Treasurer, Straub informed the Board that President Biden signed the American Rescue Plan Act on March 11, 2021. The Act provides stimulus to Townships and other governments to assist in the COVID-19. The total disbursements will be split in half. The first half will be sent 60 days after March 11. The second half distributed 12 months after the first distribution. These funds may be used for any costs incurred between March 3, 2021, and December 31<sup>st</sup>, 2024.

**Re-Organization of Board for 2021**

- ❖ Clerk Peterson asked for nominations for Chair. Stirling was nominated for Chair. A motion was made by Houle, seconded Reed, for Stirling to serve as Chair for 2021. Motion carried. Clerk Peterson turned the Chair over to Chair Stirling. Chair Stirling asked for nomination for Vice-Chair. Reed was nominated as Vice-Chair. A motion was made by Houle, seconded by Stirling, for Reed to serve as Vice-Chair for 2021. Motion carried.
- ❖ Chair Stirling asked the Board to adopt a schedule for Board regular monthly meetings, designate an official newspaper, designate a posting location for official notices, and designate banks as town depository. A motion was made by Houle, seconded by Reed, to Adopt a schedule for Board regular meetings to be held on the third Tuesday monthly, designate Chisago County Press as our official newspaper, designate the lobby of Town Hall for posting locations for official notices, and designate the same three banks as we are currently using as town depository. Motion carried.

**Adjournment**

Chair Stirling asked if anyone had any other business.

There being no further business a motion was made by Houle, seconded by Reed, to adjourn the meeting at 8:42pm. Motion carried.

Sherry Stirling, Chair  
Chisago Lake Township

Jeanette Peterson, Clerk  
Chisago Lake Township