

MINUTES OF THE REGULAR MONTHLY
MEETING OF THE CHISAGO LAKE TOWNSHIP BOARD
TUESDAY, February 18th, 2020

The regular monthly meeting for February 18th, 2020 was called to order at 7:00pm by Chair Stirling. All Board members were present. Pledge of Allegiance was said by group.

Chair Stirling then asked the Board for an approval of the minutes from the January 21st, 2020, regular monthly meeting. A motion was made by Houle, seconded by Reed to approve the minutes as presented and wave the reading of the January 21st, 2020, minutes. Motion carried.

Additions to Agenda and Approval of Agenda

Chair Stirling asked if there were any changes or additions to the Agenda. A motion was made by Houle, seconded by Reed to approve the Agenda as printed. Motion carried.

Variances, Plats and Conditional Use Permits

❖ Greg Witzel, came before the Board to request a variance at 29730 Glader Blvd., to Remove Hip Roof & Replace with Gable Roof with 5' foot overhang on Lakeside. Greg stated that the roof is damaged and needs replacing. After review a motion was made by Houle, seconded by Reed to approve variance to remove Hip Roof and replace with Gable Roof with 5' overhang on Lakeside. Motion carried.

❖ David & Crystal Neuman, came before the Board to request a variance at 11960 Mentzer Trl, removing all existing structures and replace with a single unit which is house and garage building footprint 17' closer to the high water mark. After review a motion was made by Houle, seconded by Reed to approve variance to remove all existing structures and replace with a single unit house and garage building footprint 17' closer to the high water mark or to adjust 10' toward road. Motion carried.

❖ Dave Whitney and Civil Engineer Tim Houle came before the Board to discuss the Township Road Construction Requirements for New Developments. The three topics that were discussed was the Roadway being 1-foot above the 100 year high water level; the "S curves" to avoid wetlands; and the Road and Storm water Authority and requirements need to be accessible to the public. Aside from that Dave Whitney wanted to ask what the necessary steps were to transfer the last 80' of road with hammerhead at the end of 246th street over to the Township. Matt Wikelius informed the Board that the Township does treat that road as a Township road and we do maintain it. The Board informed Dave Whitney that he will need to do a quick claim deed to transfer that portion of the road over to the Township. The Board informed Dave Whitney that they appreciate the feedback. No action was taken.

Old Business

- ❖ Auditor Mike Pofahl submitted the 2019 Final Audit report for Approval. After review a motion was made by Houle, seconded by Reed to approve the 2019 Audit report as presented. Motion carried.
- ❖ The Board reviewed the updated Official Extraterritorial Jurisdiction Map that they received from the City of Lindstrom. No action was taken.
- ❖ Chair Stirling informed the Board that the 2020 broadband Internet enhancement grant was not awarded to Chisago Lake Township and Franconia Township. We had applied for \$5,000,000 of the \$20,000,000 available. We can resubmit another application for 2021. Supervisor Houle stated that the Regional Director stated that they were planning on submitting a bill to increase the funding. District Commissioner Chris DuBose stated that they did submit a bill to increase the funding another \$30,000,000. Chris also suggested we consider re-submitting our grant application for 2021. No action was taken.
- ❖ Treasurer Judy Straub informed the Board that we have received the new computers and we are in the process of setting them up and getting our files all switched over. No action was taken.

New Business

- ❖ Fire Chief Jason Fredlund from the Almelund Fire Department presented the Board with a copy of the Almelund Fire-Rescues Annual Budget Report 2020. After review a motion was made by Houle, seconded by Reed to sign the Fire Protection contract with Amador Township in the amount of \$10,695.53 for the year 2020. Motion carried.
- ❖ Review City of Lindstrom Fire Contract Final Bill for 2019. Chair Stirling informed the Board that the Lindstrom City of Administrator will be attending the meeting in March to discuss the 2020 Lindstrom Fire Contract so should we table this until then to discuss both at the same time. After discussion a motion was made by Reed seconded by Houle to table the review of the 2019 City of Lindstrom Fire Contract Final Bill until the March meeting. Motion carried.
- ❖ The Board received two different Consent forms from Frontier one requesting to place cable along 13745 Panola Drive, and another requesting to place cable along 31955 Quinlan Ave., to provide service to local customers. After review a motion was made by Houle, seconded by Reed, to approve the two requests. Motion carried.

Road Report – Matt Wikelius

- ❖ Matt Wikelius informed the Board of the following:
 - The maintenance department has been busy maintaining roads and if weather cooperates they will start doing some brush trimming.

Information for Officials

- ❖ Clerk Peterson informed the Board of the following:
 - There were a total of 5 applications for Building permits issued in January, all were for home improvements
 - No CCATO meeting scheduled for February
 - Board of Appeal Meeting is scheduled for April 16th at 1:30pm at the Government Center
 - 2020 Spring Short Courses are scheduled for March 24th in St. Cloud and April 3rd in Duluth
 - Upcoming Hall Use
 - Public Hearing date for March 5, 2020 at 7:00 pm at the Government Center to review a proposed Solar Energy Systems ordinance.
 - I had a request from someone asking if we would consider waving the rental fees for a benefit for a Lindstrom Fire Fighter at our facility. After discussion a motion was made by Houle, seconded by Reed to wave the rental fees for the benefit. Motion carried.

Financial Report.

- ❖ Treasurer Straub gave the Treasurer report. After the Treasurer's report was presented a motion was made by Houle, seconded by Reed to approve the Financial Report with a balance of \$777,290.19 and pay the bills – Claim numbers 1661- 1678 (with understanding check #17835 (claim #1663) will not be mailed until after March meeting) in the amount of \$12,755.89. Motion carried.

❖

Adjournment

Chair Stirling asked if anyone had any other business.

1st District Commissioner, Chris DuBose informed the Board he had a resident requesting us to install speed limits signs on Lanseboro Way. After discussion the Board informed Chris that we will take it under advisement and look into the issue.

There being no further business a motion was made by Reed, seconded by Houle to adjourn the meeting at 8:27 pm. Motion carried.

Sherry Stirling, Chair
Chisago Lake Township

Jeanette Peterson, Clerk
Chisago Lake Township