

MINUTES OF THE REGULAR MONTHLY
MEETING OF THE CHISAGO LAKE TOWNSHIP BOARD
TUESDAY, AUGUST 20, 2024

The regular monthly meeting for August 20, 2024, was called to order at 7:04 pm by Chair Reed. Those in attendance were Chair David J. Reed, Supervisors Wayne Houle, and Sherry Stirling, Treasurer Judy Straub, and Clerk Jeanette Peterson.

Chair Reed asked the Board for approval of the minutes from the July 16, 2024, regular monthly meeting. A motion was made by Houle, seconded by Stirling, to approve and wave the reading of the minutes from the July 16, 2024, regular monthly meeting. Motion carried.

Additions to Agenda and Approval of Agenda

Chair, Reed asked if there were any changes or additions to the agenda. Hearing no, a motion was made by Houle, seconded by Stirling, to approve the agenda as presented. Motion carried.

Variances, Plats and Conditional Use Permits

❖ Bart Norelius & Kevin Kirvida appeared before the board requesting the Cartway on parcels 02.01530.00, 02.01532.00, 02.01533.00 be vacated. Supervisor Stirling asked if either of them knew what year it was put in and the reason for the cartway? Neither of them knew the answer to that. Supervisor Houle suggested they speak with the County Surveyor regarding the cartway. Supervisor Stirling informed Norelius and Kirvida that the township would require to have a public hearing to vacate the cartway once we find out the reason for the cartway.

Old Business

❖ Elly Burroughs, Government Relations Manager at Midco, presented an update on current and future service plans for Chisago Lakes Township. Chisago East Green Lake is complete, 250th is scheduled to be completed in 2024. Morgan Ave. is pending grant approval. Midco plans to begin work in Chisago Lake Township North in 2025 with ADOF funds.

❖ Update on Signs for Prohibiting Excessive Vehicle Noise “Air Braking. Clerk Peterson informed the Board that the MNDOT engineer informed us that where we wanted to place our noise warning signs which was 300’ in advance the ¼ mile junction sign to the east and west of the roundabout would not meet their guidance and would not be approved under their program. MNDOT engineer stated that they needed to be located at the east and west end of the Township limits along Highway 8. After some discussion a motion was made by Houle, seconded by Stirling that we withdraw our motion made at the June 18th, 2024, meeting to purchase signs from MN DOT and have them installed along Highway 8 for “Engine retarding brake”. Motion carried. A motion was made by Stirling, seconded by Houle to contact the complainant and inform them that we attempted to resolve the trucks using engine retarding brakes with MNDOT but was unsuccessful. Motion carried.

❖ Update on Paradise Woods Development project. No update as of August 20, 2024.

- ❖ Update on Town Hall projects:
 - Flagpole - Matt Wikelius informed the board that he is working with an Eagle Scout that is willing to take this project on. Matt received two quotes for a flagpole; American Flagpole Co. quoted \$2,782.07 and Ron Waldoch quoted \$1,720.00. The Eagle Scout will be doing some fund raising to put towards the project, but we will need to cover most of the material cost. A motion was made by Stirling, seconded by Houle to approve purchasing the materials for the Flagpole project. Motion carried.
 - Refinishing Floors – Matt Wikelius informed the board that he met with Fred Lutz and Q.C. Companies to polish the storage area and reseal floors in Townhall. Matt is waiting for a quote from QC Companies to put a rejuvenator on the floors by Ameri polish and use white pads to keep the shine. A motion was made by Stirling seconded by Houle to move forward on getting the floors refinished once we receive the quote. Motion carried.
 - Clerk Peterson informed the maintenance department of a few other things she has noticed that need repair.
 - Moody Barn – Matt Wikelius has not found anyone that is interested in repainting Moody Lake Barn. Matt has spoken with the Moody family, and they are raising money for the cost of the paint, and they would like to see it repainted. Matt will contact them and see if they know of anyone that is willing to repaint it. In the meantime, supervisor Stirling will do some research on restoring the barn.

New Business

- ❖ Midco's new Business proposal without the TV charges would be \$234.05 which is what we are currently paying. We are not paying for the TV because the original agreement was, they would not charge us for TV services since they were using our ROW, but with the new contract we have the option of TV 1 for an additional \$64.97 per month or TV 3 (which we currently have but not be charged for) would be an additional \$125.15 per month. No action was taken, Matt Wikelius was going to contact Midco regarding this issue.
- ❖ Schutz CPA audit proposal for 2024 audit between \$6500 and \$7000 plus any travel time and mileage. After reviewing a motion that was made by Stirling, second by Houle accepted the audit proposal. Motion carried.

Road Report

- ❖ Matt Wikelius informed the Board:
 - 345th, 340th, 346th, Panola Drive and 250th streets have been completed with Limestone
 - Panola drive, 345th, and 250th have been chloride
 - Nueman and 253rd project – they have cleared the brush, installed and replaced the culverts, and are ready to be reclaimed. Knife River plans to have the base completed by mid-September, and completion date the end of September 5, 2024, Scrub Seal has been completed on Lake Lane
 - Upcoming in-house projects - they have 6 culverts to replace and plan on starting the fall mowing

Information for Officials

- ❖ Clerk Peterson informed the Board of the following:
 - The CCATO meeting will be held at the Household Hazard Waste Site on August 28, at 7:00 pm
 - Hall Rental Report for the month of August
 - Number of Building Permits issued in the month of June within Chisago Lake Township
 - Excel Energy application approved on 7/22 and 7/31/2024 6/28/2024

Financial Report

- ❖ Treasurer Straub gave the treasurer report. After the Treasurer's report was presented, a motion was made by Houle, seconded by Stirling, to approve the Financial Report with a balance of \$3,250,328.74 and pay the bills – claims 2916 to 2957 in the amount of \$122,398.99. Motion carried. 3 yes, 0 no.

Adjournment

Chair Reed asked if anyone had any other business.

Stirling suggested someone get involved in the Highway 8 project, Houle volunteered to do that.

There being no further business a motion was made by Stirling, seconded by Houle, to adjourn the meeting at 8:13 pm. Motion carried.

David J. Reed, Chair
Chisago Lake Township

Jeanette Peterson, Clerk
Chisago Lake Township