

**MINUTES OF THE REGULAR MONTHLY
MEETING OF THE CHISAGO LAKE TOWNSHIP BOARD
TUESDAY, October 20th, 2020**

The regular monthly meeting for October 20th, 2020 was called to order at 7:05 pm by Chair Stirling. All Board members were present, with the exception of Supervisor Dave Reed, who will be attending the meeting a little later.

Chair Stirling then asked the Board for an approval of the minutes from the September 15th, 2020, regular monthly meeting. A motion was made by Houle, seconded by Stirling, to approve the minutes as presented and wave the reading of the September 15th, 2020 minutes. Motion carried.

Additions to Agenda and Approval of Agenda

Chair Stirling asked if there were any changes or additions to the Agenda. A motion was made by Houle, seconded by Stirling to approve the Agenda as presented. Motion carried.

Variances, Plats and Conditional Use Permits

❖ Jessica Siverson came before the Board to request the approval and signatures on the Mylars for Kvale Estates, 24503 Kestvel Ave., Scandia. No changes were made from the proposed Preliminary Plat presented to the Township on July 21, 2020. After review, a motion was made by Reed, seconded by Houle to approve and sign the Mylars for Kvale Estates. Motion carried.

❖ Glenn Carlson came before the Board to request the approval and signatures on the Mylars for Oasis East, 34965 Oasis Rd, Lindstrom. No changes were made from the proposed Preliminary Plat presented to the Township on June 16, 2020. After review, a motion was made by Houle, seconded by Reed to approve and sign the Mylars for Oasis East. Motion carried.

❖ Steven Bratrud – 31205 Karmel Ave., came before the board with a petition for annexation. He is sub-dividing some of his property and would like to hook up to city water and sewer. After discussion, a motion was made by Stirling, seconded by Houle to approve the request for annexation of Parcels B and C of survey dated September 29, 2020, only. The remainder of parcel is NOT included in this annexation. Motion carried.

❖ Kelly Jordan, came before the Board on behalf of Property Owner, Greg Jensen, seeking approval of a Preliminary Plat of two lots out of a 27 acre tract on PID 02.00848.00, 30615 Lofton Ave. After review a motion was made by Houle, seconded by Stirling, to approve the preliminary plat. Motion carried.

❖ McKenzie, came before the Board on behalf of Teri Meads, seeking an amendment to the current CUP, at 11720 256th Street, Chisago City, requesting events that occur on the Sunday of Memorial Day weekend, Labor Day weekend and New Years Eve. To end at midnight rather than 10:00 pm. After review, a motion was made by Houle, seconded by Reed, to approve the amendment to the current CUP, adding 3 more days to remain open until midnight. Motion carried.

Old Business

❖ Bob Schmidt, from Lakes Telecom, presented a Video Conference System that he recommended for the Township, so they can have Zoom meetings if necessary. The estimated cost for the system recommended is \$33,873.00. The CARES Act money would cover this cost. A motion was made by Houle, seconded by Reed, to approve the proposal. Motion carried.

❖ Chair Stirling informed the Board that Richard Nyquist, at 13485 Nueman Circle attended a meeting in October 2019, and informed the Board that he was concerned that his neighbors fence was placed in the ROW and that they also planted shrubs/trees on the northern border of his property. The township sent a letter on September 21, 2020 to the neighbor, in regards to Mr. Nyquist's concerns. October 5, 2020 the township received a responding letter informing us that Mr. Nyquist has since sold the property, and the new owners acknowledged that the access road was sufficient to allow full ingress to his property and that the removal of shrubs/trees would not be necessary to guarantee full access. No further action is required.

New Business

❖ The Board invited the residents from Melody Lane and Mentzer Trail to discuss the future plan the City of Lindstrom has to install City Sanitary Sewer to Melody Lane and the properties it may affect. After discussion the Board informed the residents to meet with the City of Lindstrom to get all the correct information and any questions they may have answered.

❖ The Board received an application from Excel Energy requesting permission to replace, construct and therefore maintain: a pad mount transformer installation on existing electric primary stub to serve new house at 32598 Monarch Ave. After review a motion was made by Houle, seconded by Reed to approve the application request. Motion carried.

❖ The Board received an application from Excel Energy requesting permission to replace, construct and therefore maintain: an underground 1-phase primary tap off of existing pole to serve new house at 35050 Vibo Trl N. After review a motion was made by Reed, seconded by Houle to approve the application request. Motion carried.

❖ The Board received an application from Frontier requesting permission to perform the following: locate, construct, operate and maintain telephone facilities along Nueman Ct. After review a motion was made by Houle, seconded by Reed to approve the Frontier application. Motion approved.

❖ Clerk Peterson requested the Board to approve Resolution #2020-10-20 for Designating a Polling Location for 2021 per Minnesota Statutes 2016, section 204B.16, subdivision 1. After discussion, a motion was made by Houle, seconded by Reed to adopt Resolution #2020-10-20 Designating a Polling location for 2021 for Chisago Lake Township North and South Precincts at 12400 316th Street, Lindstrom, MN. Motion carried.

❖ Gopher bounty – Chris Herrmann turned in 50 pair of Gopher feet for Gopher bounty. A motion was made by Houle, seconded by Reed, to pay Chris Herrmann \$100.00 Gopher Bounty. Motion carried.

Road Report – Matt Wikelius

❖ Matt Wikelius informed the Board that:

- Bjorklund completed hauling limestone today, October 20th, 2020. They hauled a total of 5,985.12 tons. 4,446.74 for us covering Quinlan, Little Lake Rd, Lofton Lane, Oakman Ave., and 255th. 1,538.38 tons we will bill to Franconia for 255th and Panola Drive
- COVID-19 Projects update: Sogard Electric has put occupancy switches in all 4 bathrooms, and dimmer switch in meeting room lights. He will run power for the door openers and Video Conference System when ready.
- EZ Testing is currently installing motion activated faucets in the bathrooms. There is no good auto-flush for our existing toilets so we will not be installing auto-flush at this time.

Information for Officials

❖ Clerk Peterson informed the Board of the following:

- Gave the Board members information received from Jerry Spetzman, in regards to the Invasive Phragmites in the Chisago Lakes Chain of Lakes Watershed
- A total of 27 building permit applications were issued within the Chisago Lake Township for the month of September, 4 for new homes, 17 for other home improvements, 3 for additional buildings and 3 for sewers
- CCATO meeting will be held on Wednesday, October 28th, 2020 at the Amador Town Hall
- Currently approximately 34% of the Township registered voters have voted absentee
- Chair Stirling informed the Board that the Educational Conference and Annual Meeting to be held in St. Cloud on November 19-21, 2020, will be held virtually. The in-person event has been canceled. The classes are at No Charge and via Zoom but you will need to register if interested.

Financial Report

❖ Treasurer Straub gave the Treasurer report. After the Treasurer's report was presented a motion was made by Houle, seconded by Reed to approve the Financial Report with a balance of \$1,096,099.92 and pay the bills – Claim numbers 1872 – 1906 in the amount of \$30,742.68. Motion carried.

❖ Treasurer Straub asked the Board if they wanted to merge the “Blacktop Repair fund” and the “Road & Bridge fund”. After discussion, a motion was made by Houle, seconded by Reed, proposing to leave the “Blacktop Repair fund” and “Road and Bridge fund” separate. Motion carried.

❖ CARES ACT Funding (\$117,675) discussion. Straub informed the Board that all Invoices related to the CARES ACT Account will need to be paid by November 10th, 2020. After discussion, a motion was made by Houle, seconded by Reed, to approve spending up to \$65,000 on COVID-19 related improvements using the funds from the CARES ACT account. The balance will go to Chisago County.

Adjournment

Chair Stirling asked if anyone had any other business.

There being no further business a motion was made by Houle, seconded by Reed to adjourn the meeting at 8:47 pm. Motion carried.

Sherry Stirling, Chair
Chisago Lake Township

Jeanette Peterson, Clerk
Chisago Lake Township

APPROVED