

**MINUTES OF THE REGULAR MONTHLY
MEETING OF THE CHISAGO LAKE TOWNSHIP BOARD
TUESDAY, April 19th, 2022**

The regular monthly meeting for April 19th, 2022, was called to order at 7:00 pm by Chair, Stirling. All Board members were present. Pledge of Allegiance was said by group.

Chair, Stirling asked the Board for an approval of the minutes from the March 15th, 2022, regular monthly meeting. A motion was made by Houle, seconded by Reed, to approve the minutes as presented and wave the reading of the March 15th, 2022, minutes. Motion carried.

Additions to Agenda and Approval of Agenda

Chair, Stirling asked if there were any changes or additions to the agenda. Supervisor, Reed suggested we remove item C (Lief & Katie Thompson) from Variances, Plats & Conditional Use Permits, due to this issue being a county issue rather than a Township issue. A motion was made by Houle, seconded by Reed, to approve the agenda as amended. Motion carried.

County Commissioner Report – Chris DuBose

- ❖ Commissioner, DuBose informed everyone present that Hometown Fiber has completed their Broadband Infrastructure study for Chisago County. For further information on the Broadband Infrastructure Report for Chisago County visit our website at <https://www.chisagolaketownship.com/> The areas that are appropriate for the County to build fiber optic infrastructure where providers will not, cost approximately \$4,000 per property. Supervisor Houle informed everyone present that Midcontinent Communications is currently constructing fiber optic cable within Chisago Lake South Township and plans to provide fiber optic cable within Chisago Lake North Township by 2024.
- ❖ Commissioner, DuBose informed everyone present that the Congressional, Legislative and County Commissioner district boundaries for Chisago County have been reestablished for 2022 and future elections and adopted. There were a lot of changes within the County Commissioner boundaries. Chisago Lake Township North and South is going from 1st District Commissioner to 2nd District Commissioner. For further information you can visit our website at <https://www.chisagolaketownship.com/>

Variances, Plats and Conditional Use Permits

- ❖ The Board received a request from Hillcrest RV Park for a 3.2 Liquor License. After review, a motion was made by Houle, seconded by Reed, to approve the 3.2 Liquor License for Hillcrest RV Park. Motion carried.
- ❖ Justin & Katie Lupkes – 30761 Mattson Lane-Requesting a CUP for a Major Home occupation. Requesting to build a 30 x 40 shed to accommodate extra storage for personal use and business inventory. This is not open to the public and meets all setbacks. After review, a motion was made by Houle, seconded by Reed, to approve the CUP. Motion carried.

Old Business

- ❖ Blayne Eineichner from CLFLWD gave updates of projects, etc. within the Chisago Lake Township area. The district operated the winter aeration system on Moody Lake from January 5th until March 29th to sustain healthy dissolved oxygen levels for game fish over the winter months. The district will perform a delineation survey for Curly-leaf Pondweed on Moody Lake. Based on the survey, the district will decide if a treatment is necessary. The district has formed a Farmer-Led Council to assist with agriculture education and outreach. The district completed the 250th/Lofton ditch cleanout. Chisago County is scheduled to replace the Lofton Ave culvert this June. The district was awarded a \$239,500 Clean water fund grant to implement several projects and water quality of improvements within Moody Lake. Hydrology and Hydraulics modeling effort focus area – Bone Lake outlet channel downstream to Birch, School, and Little Comfort lakes survey of stormwater infrastructure. For further information you can visit our website at <https://www.chisagolaketownship.com/>
- ❖ Supervisor Houle proposed we purchase a user-friendly portable PA system for the Townhall. A motion was made by Houle, seconded by Reed to allow spending up to \$1000 to purchase a user-friendly portable PA system for the Townhall. 2 Yes and 1 No. Motion carried.

New Business

- ❖ Chair Stirling informed the Board, that we need to know if we want to renew the contract for the mowing with T.J.C. and set-out a porta potty for the summer at Moody Lake Park. After discussion, a motion was made by Houle, seconded by Reed, to renew the mowing contract with T.J.C. and set-out a porta potty for the summer. Motion carried.
- ❖ The Board reviewed requests from Health, Recreational and Service organizations for Contributions. A motion was made at the Annual meeting to give up to \$10,000 to various organizations with the Board deciding how the money were to be allocated. After review, a motion was made by Reed, seconded by Houle to approve the following contributions:

| | | |
|--|-----------|-----------------|
| Chisago County Ag Society (County Fair) | \$ | 500.00 |
| Baby Blanket – St. Bridget Church | \$ | 500.00 |
| New Pathways Shelter for Homeless Families | \$ | 500.00 |
| Chisago County Historical Society | \$ | 500.00 |
| TOTAL | \$ | 2,000.00 |

Motion carried.

- ❖ Midcontinent Communications sent an application for permission to construct and therefore maintain new fiber optic cables within the public road ROW in Chisago Lake Township on Olympic Trl, Chisago Blvd, Nordgarden Rd, 270th Street, Oakman Ave, 268th Street, 263rd Street, Novak Ave, 263rd Lane, 259th Street, Newton Ave, and Maxwell Rd. After discussion, a motion was made by Houle, seconded by Reed, to approve the application. Motion carried.
- ❖ The Board received a Notice of Public Hearing from the City of Lindstrom for an annexation request for PID #02.00084.15. No action needed, for information only.
- ❖ Next on the agenda was to discuss officials’ salary. A motion was made by Houle, 2nd by Reed to table this issue until May’s meeting. Motion carried.

Road Report

- ❖ Matt Wikelius informed the Board that:
 - The maintenance department is grading when possible.
 - Chair Stirling mentioned that at the last CCATO meeting the Townships had a discussion regarding who was responsible for the cost of repairing damaged driveway culverts. If it is a new home the builders are responsible for repairing damaged culverts. If the damaged is caused by the homeowner, they are responsible for repair. If the culvert rusts out the township is responsible for repairing or replacing the culvert. Per Maintenance supervisor, Wikelius this is in line with the guidelines we follow. We look at each scenario to determine who is responsible for repair. If the culvert needs to be replaced due to rusting, etc. and it is the townships responsibility to replace the culvert, if the driveway is blacktopped the township does NOT pay for replacing the blacktop, they only cover the cost of replacing the culvert. Supervisor Houle questioned Wikelius about using PVC versus metal culverts. Wikelius said that PVC can be used under certain conditions.

Information for Officials

- ❖ Clerk Peterson informed the Board of the following:
 - Received 29 Building Permits for the month of February & March
 - CCATO meeting will be held at the Nessel Township on April 27th, 2022, at 7:00 pm
 - Board of Appeal meeting is scheduled for Thursday April 27th, 2022, at 1:30 pm at the Government Center.
 - Hall Rental Report
 - Chair Stirling informed everyone present that MAT is offering a Town Law Review training in Otsego, MN on May 25th, 2022, and she would like to attend. The fee is \$65.00 per attendee. A motion was made by Reed, seconded by Houle, to allow Chair Stirling to attend the Town Law Review training on May 25th, 2022, and the township cover the fee of \$65.00. Motion carried.

Financial Report

- ❖ Treasurer Straub gave the Treasurer report. After the Treasurer's report was presented, a motion was made by Houle, seconded Reed, to approve the Financial Report with a balance of \$1,696,132.06 and pay the bills – Claim numbers 2289–2306 in the amount of \$45,009.94 Motion carried. 3 Yes 0 No.

Re-Organization of Board for 2022

- ❖ Clerk Peterson asked for nominations for Chair. Stirling was nominated for Chair. A motion was made by Houle, seconded Reed, for Stirling to serve as Chair for 2022. Motion carried. Clerk Peterson turned the Chair over to Chair Stirling. Chair Stirling asked for nomination for Vice-Chair. Reed was nominated as Vice-Chair. A motion was made by Houle, seconded by Stirling, for Reed to serve as Vice-Chair for 2022. Motion carried.

- ❖ Chair Stirling asked the Board to adopt a schedule for Board regular monthly meetings, designate an official newspaper, designate a posting location for official notices, and designate banks as town depository. A motion was made by Houle, seconded by Reed, to Adopt a schedule for Board regular meetings to be held on the third Tuesday monthly, designate Chisago County Press as our official newspaper, designate the lobby of Town Hall for posting locations for official notices, and designate the same three banks we are currently using as town depository (First State Bank of Wyoming, MidWestOne Bank, and Security Bank of Marine). Motion carried.

Adjournment

Chair Stirling asked if anyone had any other business.

There being no further business a motion was made by Houle, seconded by Reed, to adjourn the meeting at 8:03pm. Motion carried.

Sherry Stirling, Chair
Chisago Lake Township

Jeanette Peterson, Clerk
Chisago Lake Township