

MINUTES OF THE REGULAR MONTHLY  
MEETING OF THE CHISAGO LAKE TOWNSHIP BOARD  
TUESDAY, September 21<sup>st</sup>, 2021

The regular monthly meeting for September 21<sup>st</sup>, 2021, was called to order at 7:00 pm, by Supervisor, Wayne Houle. All Board members were present, except for Chair, Sherry Stirling. Pledge of Allegiance was said by group.

Supervisor, Houle asked the Board for an approval of the minutes from the August 17<sup>th</sup>, 2021, regular monthly meeting. A motion was made by Reed, seconded by Houle, to approve the minutes as presented and wave the reading of the August 17<sup>th</sup>, 2021, minutes. Motion carried.

**Additions to Agenda and Approval of Agenda**

Supervisor, Houle, asked if there were any changes or additions to the agenda. A motion was made by Reed, seconded by Houle, to approve the agenda, as presented. Motion carried.

**Variances, Plats and Conditional Use Permits**

❖ Andrea Merry, came before the Board to discuss a cartway easement into their PID #02.00611.00. Andrea informed the Board that they have spent about 18 months with the county and surveyors to gain access off the southeast corner from 338<sup>th</sup> street, but all efforts have been rejected by the county due to a county statute that prohibits crossing a floodplain. Leaving the only access point in the northeast corner off Lindo Trail as a possibility. They have pursued an easement access point in the NE corner but failed, so they would like to work with the township to obtain a cartway for access. Chair, Houle informed Andrea that the Board would only consider proceeding with a cartway if they agreed to post a \$25,000 escrow account for accrued expenses. Chair, Houle informed Andrea that this is a long and costly procedure, and it will be determined by a regulatory commission. After discussion Andrea agreed to move forward with the process posting a \$25,000 escrow account. A motion was made by Reed, seconded by Houle, to approve the concept of moving forward with drafting up a resolution for the \$25,000 escrow account. Motion carried.

**Old Business**

❖ Matt Wikelius, Chisago Lake Township Maintenance Supervisor, informed the Board that himself, Joe Triplett, Chisago County Public Works Director, and a representative from CLFLWD, met out at the project site on 250<sup>th</sup> Street, and Joe Triplett agreed to replace the Lofton Avenue culvert and downstream ditch work before Chisago Lake Township will allow CLFLWD to proceed with the work within the 250<sup>th</sup> Street Right of Way. Chisago Lake Township incorporated these changes into the Resolution. After review, a motion was made by Reed, seconded by Houle, to adopt the Resolution as amended, Authorizing work in ROW of 250<sup>th</sup> Street. Motion carried.

**New Business**

❖ None for the Month of September

### **Road Report**

- ❖ Matt Wikelius informed the Board that:
  - They have been grading and mowing ditches the past month
  - The base course is down on Little Lake Road, and are planning to put the final lift down by the end of this week
  - Reed suggested scheduling a Road Tour with all Supervisor

### **Information for Officials**

- ❖ Clerk Peterson informed the Board of the following:
  - A total of 17 Building Permit applications were issued within Chisago Lake Township for the month of August
  - The CCATO meeting will be held on Wednesday, September 29<sup>th</sup>, at Sunrise Township Park
  - Hall Rental Report

### **Financial Report**

- ❖ Treasurer Straub gave the Treasurer report. After the Treasurer's report was presented, a motion was made by Reed, seconded by Houle, to approve the Financial Report with a balance of, \$1,648,128.71 and pay the bills – Claim numbers 2151-2172 in the amount of \$19,443.99. Motion carried.
- ❖ Treasurer, Straub informed the Board, nothing new on the ARAP funds.

### **Adjournment**

Supervisor, Houle asked if anyone had any other business.

There being no further business a motion was made by Reed, seconded by Houle, to adjourn the meeting at 7:35pm. Motion carried.

Wayne Houle, Supervisor  
Chisago Lake Township

Jeanette Peterson, Clerk  
Chisago Lake Township