

Minutes of the 2021 Annual Meeting and Election
Chisago Lake Township
March 09, 2021

The polls opened at 10:00 am for the purpose of electing one supervisor for a three year term and one Treasurer for a two year term. The election judges were Judy Nelson, Teresa Johnson, and Jeanette Peterson. After the polls closed at 8:00 pm the ballots were counted and results reported later in the meeting.

The Annual Meeting was called to order at 8:15 pm by Clerk Peterson. Peterson then led the group assembled in the Pledge of Allegiance to our flag.

The Clerk then asked for nominations from the floor for a moderator. Jim Froberg was nominated as moderator. No other nominations were made. A motion was made by Matt Wikelius, seconded by Dave Reed, for Jim Froberg as moderator. Motion carried.

Clerk Peterson then turned the meeting over to moderator Jim Froberg.

Next Moderator Froberg asked for a motion to approve the 2020 Annual meeting minutes as presented and waive the reading of the minutes. A motion was made by John Nelson, seconded by Dave Reed to approve, and wave the reading of the 2020 Annual Meeting minutes. Motion carried.

Treasurer's Report – Treasurer's report was given by Treasurer Judy Straub, with a starting balance of \$949,970.64 as of January 1st, 2020, total Receipts for 2020 of \$1,391,139.57, and total disbursements for 2020 of \$1,033,985.85 leaving a balance of \$1,307,124.36 as of December 31, 2020. A motion was made by Bill Straub, seconded by John Nelson to approve the Treasurer's report as presented and wave the reading of all receipts and disbursements. Motion carried.

Road Maintenance Report - Maintenance Supervisor Wikelius gave a report on road maintenance in 2020. Chisago Lake Township has two full time maintenance employee's and one part time employee. They maintain 40 miles of blacktop roads and 35 miles of gravel roads. Chisago Lake Township equipment fleet includes:

- Two Plow Trucks
- One Motor Grader
- One Tractor Backhoe
- One Tractor Mower
- Two Pickup Trucks

The Township maintenance employee's duties consist of:

- Plowing snow, grading gravel roads, patching blacktop roads, maintaining signs, and ditches, maintaining and replacing culverts, cutting grass, controlling weeds and brush in road right-of-way, trimming trees, maintaining equipment, working with other contractors, addressing resident's concerns, etc.

2020 Road Projects were:

- Added Limestone to: Quinlan Ave., the gravel portion of Little Lake Road, 255th Street, Oakman Ave., Lofton Lane, and Northland Trl
- Replaced 25% of Street Signs

2021 Projected Projects:

- Assess repaving the blacktop portion Little Lake Road
- We have several miles of blacktop roads that need to be repaved due to their age. To repave 1 mile of blacktop the cost is approximately \$250,000, in order for the Township to consider repaving some of these roads each year we will need to look at increasing our Blacktop Repair Fund to cover the costs.
- We will continue with regular maintenance such as: Plowing snow, grading gravel roads, patching blacktop roads, maintaining signs, and ditches, maintaining and replacing culverts, cutting grass, controlling weeds and brush in road right-of-way, trimming trees, maintaining equipment, working with other contractors, addressing resident's concerns, etc.

Clerk Peterson reported on other happenings in 2020. (See Attached 2020 Summary of Events)

The levy for 2022 was next on the agenda. Sherry Stirling reviewed with the assembly, the proposed levy for 2022.

General Fund – \$89,000; Covers general building expenses; gopher bounties; Moody Lake Park portable toilet and mowing; election judge salaries; town board stipends; legal services; accounting and service contracts.

Fire Contract Fund - \$200,000; Covers fees charged by four different fire departments to provide fire protection services within the township.

Road & Bridge Fund - \$390,000; Covers upkeep of existing roads within the township; equipment insurance; gravel, limestone, and stabilization chemicals; salaries of maintenance employees; rental and repair of equipment.

Black Top Repair – \$200,000; Covers resurfacing of existing blacktop roads.

Thru Road Blacktop Fund - \$75,000; Township pays 75% and landowners pay 25% when converting from gravel to blacktop.

Dead-End Blacktop Fund - \$40,000; Township pays 25% and landowners pay 75% when converting from gravel to blacktop.

Equipment Fund - \$50,000; Money being set aside for new equipment such as truck/snowplow/road grader.

Library Operating Fund - \$15,000; Township participates in Joint Powers Agreement to cover facility operations at the library.

Building Fund - \$75,000; Covers costs that were not included in the cost of the Certificate of indebtedness. Certificate of indebtedness is paid off.

Capital Project Fund - \$5,000; Used to cover unexpected expenses or shortfalls.

The Proposed Levy for 2022 was presented at \$1,139,000 increasing it by 1.7% from 2021. After some discussion to the expense of Blacktop repair and several Blacktop roads in need of resurfacing, a motion was made by John Nelson, seconded by Bill Straub to increase the Blacktop Repair Fund from \$200,000 to \$350,000. Motion carried. The total proposed levy for 2022 amount would then increase from \$1,139,000 to \$1,289,000, which would be a 15% increase from the 2021 levy. A motion was made by Sherry Stirling, seconded by Dave Reed to set the Proposed Levy for 2022 at \$1,289,000. Motion carried. This will be reviewed and set at the reconvened annual meeting in August.

Contracts with Health, Recreational and Service Organizations requesting funds by mail were; Chisago County Ag Society (Fair Board); Seven County Senior Federation; Chisago County Historical Society, and New Pathways shelter for homeless families. No representative from any of the groups attended at the meeting. A motion was made by Matt Wikelius, seconded by John Nelson to contract with the Health, Recreational and Service Organizations for up to \$5,000 with the Board to decide, at a later date the amount to be given to the various agencies. Motion carried.

Chris Dubose – Chisago County Commissioner for District 1, and Marlys Dunn, Chisago County Commissioner for District 4, joined us by Zoom, and gave a summary on the County of Chisago 2020 Annual Report. Copies of this report are available on their website if interested.

Gopher bounties were next on the agenda. A motion was made by John Nelson, seconded by Bill Straub for the gopher bounties to remain the same as 2020. Pocket gophers - \$2.00 and Striped gophers - \$1.00. Motion carried.

The next annual meeting time and place was set. A motion was made by Bill Straub, seconded by Dave Reed to set the next annual meeting for the 2nd Tuesday in March 2022, which will be March 08, 2022 at 8:15 pm at the Chisago Lake Town Hall. Motion carried.

Report of Annual Election and Certification by Election Board.

Total number of votes cast – 23

Supervisor for Three Year Term:

Candidate - David Reed	23 votes
Write-ins	0

Treasurer of Two Year Term:

Candidate – Judy Straub	23 votes
Write-ins	0

Following the report of election results, motion by Matt Wikelius, seconded by John Nelson to recess the meeting until August 17th, 2021 at 7:00 pm. Motion carried.

Moderator Jim Froberg announced that the Board of Canvas will meet immediately following the Annual meeting.

Jim Froberg, Moderator
Chisago Lake Township

Jeanette Peterson, Clerk
Chisago Lake Township