

**MINUTES OF THE REGULAR MONTHLY
MEETING OF THE CHISAGO LAKE TOWNSHIP BOARD
TUESDAY, June 15th, 2021**

The regular monthly meeting for June 15th, 2021, was called to order at 7:00 pm by Chair, Stirling. All Board members were present in person. Pledge of Allegiance was said by group.

Chair, Stirling asked the Board for an approval of the minutes from the May 18th, 2021, regular monthly meeting. A motion was made by Houle, seconded by Reed, to approve the minutes as presented and wave the reading of the May 18th, 2021, minutes. Motion carried.

Additions to Agenda and Approval of Agenda

Chair, Stirling asked if there were any changes or additions to the agenda. A motion was made by Reed, seconded by Houle, to approve the agenda, as presented. Motion carried.

Variances, Plats and Conditional Use Permits

❖ Jessen Kramer, 29940 Glader Blvd., came before the Board, requesting a Variance to replace existing 14 x 28 detached garage with new 24 x 24 in same location closer to road then set back requirements. After review, a motion was made by Houle, seconded by Reed, to approve the variance to replace existing 14 x 28 detached garage with new 24 x 24 in same location closer to road then setback requirements. Motion carried.

❖ The Board received a request from Hillcrest RV Park for a 3.2 Liquor License. After review, a motion was made by Houle, seconded by Reed, to approve the 3.2 Liquor License for Hillcrest RV Park. Motion carried.

❖ Emily Thompson came before the Board requesting a second driveway at 27335 Leah Lane. After review, a motion was made by Houle, seconded by Reed, to approve the 2nd driveway request. Motion carried.

Old Business

❖ Dan Boyum, Township Engineer came before the Board and informed them that our application submitted for the 250th Street project was not selected for funding for the 2020 LRIP solicitation which closed on March 3, 2021. They will keep our project application on file until the 2021 legislative session ends. If additional LRIP funds become available, they may be able to reconsider our application and fund additional projects. There were about 176 Township Projects requesting funding, 13 of the 176 Township Projects received funding. The 250th Street project ranked 38th out of the 176 Township projects, so we were in the top 22%, but the funding went to only the top 7%. Several residents from 250th Street were in attendance in person or by zoom to discuss the dust issue on 250th Street and the safety concerns they have, and they were requesting that the Township apply Calcium Chloride. Matt Wikelius, Chisago Lake Township Maintenance Supervisor, informed everyone present that we do NOT apply Calcium Chloride to control dust. We apply Calcium Chloride to roads after applying a fresh coat of Limestone to help pack the Limestone and help eliminate wash-boarding. Calcium Chloride is harsh on vehicles and expensive. The Township does NOT have the funds to apply Calcium Chloride on all our gravel roads.

However, we do allow residents to have Calcium Chloride applied on their road at their cost. If you would like to have Calcium Chloride applied on your road at your cost, there is a contact on our website. We do ask that if you are having Calcium Chloride put down that you call the Townhall office or Maintenance department ahead of time and let them know so we can grade and prep the road before the Chloride is applied. Chair Stirling informed the residents that it may help us to get funding for this road if they contact legislation, our local Senator, Mark Koran, and our local State Representative, Anne Nue. One resident asked if “Children at Play” signs could be put up. After some discussion, a motion was made by Houle, seconded by Reed, for the Township to provide two “Children at Play” signs to be installed on this road to possibly help slow the traffic down on this road. Motion carried.

❖ Engineer, Dan Boyum presented the bid results for the Little Lake Road Project. There was a total of 5 bids:

Contractor	Total Base Bid	Total Alternate 1 <u>Epoxy Striping</u>
(Low) Knife River Corp.-North Central	\$299,607.00	\$1,940.00
#2 North Valley, Inc.	\$348,463.81	\$2,813.00
#3 Valley Paving, Inc.	\$350,337.02	\$1,988.50
#4 Bituminous Roadways, Inc.	\$386,897.90	\$1,940.00
#5 T.A. Schifsky & Sons, Inc.	\$408,920.57	\$3,298.00

These Bids have been reviewed and found to be in order. An alternate bid for striping with epoxy paint in lieu of latex paint was included in the bid package. Typically, epoxy paint will last three years, as compared to one year for latex paint. Engineer, Dan Boyum recommended awarding the project to the low bidder, Knife River Corp.-North Central. After review, a motion was made by Houle, seconded by Reed, to award the project to Knife River Corp.-North Central and add the epoxy striping, for the total project amount of \$301,547.00. Motion carried.

❖ Matt Wikelius informed the Board that the internet has all been switched over to Midco and Midco is coming on Thursday, June 17th, 2021, to switch over the phone services.

New Business

❖ A proposal was received from Auditor Michael Pofahl, CPA, for the 2021 Township Audit not to exceed \$5,975.00. After review, a motion was made by Houle, seconded by Reed to approve the audit proposal from Michael Pofahl, CPA, for 2021 not to exceed \$5,975.00. Motion carried.

❖ The Board received a letter from the Chisago County Senior/Community Center requesting funds for contracted services. After review, a motion was made by Houle, seconded by Reed, approving a donation to the senior center of \$100.00. Motion carried.

❖ The Board received a letter from the 4-H requesting to use our facility free of charge August 17th-19th, 2021, to host a Drone Camp. After review, a motion was made by Houle, seconded by Reed, to approve the 4-H to use the facility free of charge for a Drone camp August 17-19, 2021, as requested. Motion carried.

- ❖ The Board received a classification listing of non-conservation land located in our Township from Bridgitte Konrad, County Auditor-Treasurer for 2021. The parcels are the same ones the Township requested to acquire with Resolution #2019-11-19. Clerk Peterson will follow up with Bridgitte Konrad.
- ❖ Received an application from Excel to set a new pole near intersection and relocating existing overhead protective equipment to new pole for better protection at 170th St & Olinda Trl. After review, a motion was made by Reed, seconded by Houle, to approve the Excel application to set a new pole near intersection and relocating existing overhead protective equipment to new pole for better protection at 170th St & Olinda Trl. Motion carried.
- ❖ Received an application from Excel to install 1-ph underground electric primary & switch gear to pick-up existing & future house at 37795 Leah Ln. After review, a motion was made by Houle, seconded by Reed, to approve the Excel application to install 1-ph underground electric primary & switch gear to pick-up existing & future house at 37795 Leah Ln. Motion carried.
- ❖ Received an application from Midcontinent Communications to construct fiber optic cables within the public road ROW in Linn Lake/Kroon Lake area and Moody Lake/Lent Lake/Third Lake area. The Board added a paragraph to the application in reference to the Franchise Fee. After review, a motion was made by Houle, seconded by Reed, to approve the application. Motion carried. Clerk, Peterson informed the Board that a Midco representative was willing to attend the July meeting if they were interested, and the Board agreed to have a representative attend the July meeting.

Road Report

- ❖ Matt Wikelius informed the Board that:
 - The maintenance department has completed spraying the roadsides
 - Chloride issue with Envirotech, they are busy and have not been able to come out and spray the roads they applied Limestone on
 - Have been mowing
 - Have not been doing a lot of grading due to the dry conditions

Information for Officials

- ❖ Clerk Peterson informed the Board of the following:
 - A total of 33 Building Permit applications were issued within Chisago Lake Township for the month of May
 - CCATO meeting will be held at Chisago Lake Town Hall June 30th, 2021, at 7:00 pm
 - Hall Rental Report

Financial Report

- ❖ Treasurer Straub gave the Treasurer report. After the Treasurer’s report was presented, a motion was made by Houle, seconded Reed, to approve the Financial Report with a balance of \$1,030,864.05, and pay the bills – Claim numbers 2076–2098 in the amount of \$41,892.81. Motion carried.
- ❖ Stirling asked if we had enough money in the Blacktop Repair fund to cover the cost of Little Lake Rd project. Treasurer, Straub said she would review the funds and see what actions we need to take at the July meeting.
- ❖ Treasurer, Straub informed the Board, that we need a motion in order to apply for the American Rescue Plan Act funds. Once they receive our application, they base the amount we receive from our 2020 budget, we will receive the first half in July and second half in July of 2022. After review, a motion was made by Reed, seconded by Houle, to apply for the American Rescue Plan Act. Motion carried.

Adjournment

Chair Stirling asked if anyone had any other business.

There being no further business a motion was made by Houle, seconded by Reed, to adjourn the meeting at 8:23 pm. Motion carried.

Sherry Stirling, Chair
Chisago Lake Township

Jeanette Peterson, Clerk
Chisago Lake Township