

**MINUTES OF THE BOARD OF AUDIT AND BUDGET MEETING
FEBRUARY 15, 2022**

The meeting of the Chisago Lake Town Board was called to order at 6:00 pm by Chair Stirling. Those in attendance were Supervisors; Dave Reed, Wayne Houle Chair, Sherry Stirling, Clerk, Jeanette Peterson, and CPA, Michael W. Pofahl. Treasurer Judy Straub was absent.

The Board reviewed the books for 2021 with Clerk, Jeanette Peterson, in Treasurer Judy Straub’s absence.

Township Supervisors verified claims and receipts at every meeting, so only a sampling of documents was checked at this time.

Claim Number	Verified by
January 19 th , 2021, Claim #1980	Chair Stirling & Supervisor Wayne Houle
April 20 th , 2021, Claim #2046	Chair Stirling & Supervisor Wayne Houle
June 14, 2021, Claim #2082	Chair Stirling & Supervisor Wayne Houle
June 15, 2021, Claim#2096	Chair Stirling & Supervisor Wayne Houle
November 16, 2021, Claim #2196	Chair Stirling & Supervisor Wayne Houle

Supervisor Houle stated that he went through all disbursements and receipts, and he suggested we dispense with pulling any further records. A motion was made by Houle, seconded by Reed, that all the records were in good order and accept the books as presented. Votes via roll call Ayes 3, Nays 0. Motion carried.

Auditor Mike Pofahl submitted the 2021 Final Audit report for Approval. After reviewing Chair Stirling suggested we correct the account name (COVID) to (ARAP) on all pages referencing this account. The Board all agreed so a motion was made by Houle, seconded by Reed, to approve the 2021 Audit report with corrections. Votes via roll call Ayes 3, Nays 0. Motion carried.

The 2023 proposed budget at \$1,314,000 (increase of 1.94%) from Treasurer Straub was reviewed by the Board. After reviewing the Board proposed to not increase the 2023 proposed budget and keep it at \$1,289,000. A motion was made Houle, seconded by Reed, to keep the 2023 proposed budget the same as 2022 for \$1,289,000. Votes vial roll call Ayes 3, Nays 0. Motion carried.

As there was no further business a motion was made by Houle, seconded by Reed, to adjourn the meeting at 6:52 pm. Motion carried.

Jeanette Peterson, Clerk
Chisago Lake Township