

**MINUTES OF THE REGULAR MONTHLY
MEETING OF THE CHISAGO LAKE TOWNSHIP BOARD
TUESDAY, SEPTEMBER 17, 2024**

The regular monthly meeting for September 17, 2024, was called to order at 7:00 pm by Chair Reed. Those in attendance were Chair David J. Reed, Supervisors Wayne Houle, and Sherry Stirling, Treasurer Judy Straub, and Clerk Jeanette Peterson.

Chair Reed asked the Board for approval of the minutes from the August 20, 2024, regular monthly meeting. A motion was made by Houle, seconded by Stirling, to approve and wave the reading of the minutes from the August 20, 2024, regular monthly meeting. Motion carried.

Additions to Agenda and Approval of Agenda

Chair, Reed asked if there were any changes or additions to the agenda. Hearing no, a motion was made by Stirling, seconded by Houle, to approve the agenda as presented. Motion carried.

Variances, Plats and Conditional Use Permits

❖ Michael O'Malley 32850 Nueman Trl, PID 02.01688.00 – Variance request expansion of non-conforming structure, to add attached garage and add second story. After some discussion a motion was made by Houle, seconded by Stirling, to approve the variance. Motion carried.

❖ Chris Dubose representing Alan & Marilyn Johnson – 11292 335th Street PID 02.00601.00- Preliminary plat to split 7.3 acres parcel off a 67.7-acre piece. After some discussion a motion was made by Houle, seconded by Stirling, to approve the preliminary plat. Motion carried.

Old Business

❖ Township projects update – No discussion

New Business

❖ Derek Walraven, Windstream Representative – presented permit requests and plans. Windstream was Awarded a ADOF grant to serve 2,191 houses and 226 miles of fiber in the South Township. Their plan is to begin work in 2025 and their goal is to be completed by the end of 2025.

❖ Approve Election Judges for the General Election on November 5th, 2024. After reviewing a motion that was made by Houle, second by Stirling, to approve the Election Judges presented for the General Election on November 5th, 2024. Motion carried.

❖ A request was received from Township Engineer, Michael Hirsch for the 1st payment of \$270,396.68 for the work completed to date on the 2024 Street Improvements.

Road Report

- ❖ Matt Wikelius informed the Board:
 - Knife River is scheduled to pave wear course next week and should finish the 2024 Road Improvement Project by the end of September
 - Fahrner Asphalt Micro-Paved Wallmark Lake Drive last week
 - Seal-Tech tis scheduled to crack seal both parking lots and Vibo Meadows development
 - In-house projects, they have been replacing culverts and nearing completion on fall mowing
 - Kent Reed would like to retire so we need to start looking for a replacement
 - A past employee passed away (Curt Halvorson) Matt suggested we send flowers in remembrance of Curt
 - Brandon completed his Eagle Scout project, which was installing the flagpole at the Townhall, he is continuing to water the plants, and will put down some topsoil and grass seed. A letter of recognition was signed by all Township members for Brandon.
 - Sogard Electric will be installing lights for the Flagpole and Sign
 - Townhall floor is scheduled to be repolished the 2nd week of October

Information for Officials

- ❖ Clerk Peterson informed the Board of the following:
 - The CCATO meeting will be held at Sunrise Township on September 25, at 7:00 pm
 - Received notice from Couri & Ruppe, as of January 1, 2025, their hourly rate will be increasing
 - Hall Rental Report for the month of October
 - Clerk Peterson informed the Board that there is \$39,842.18 of park funds available to Chisago Lake Township through Chisago County. These funds need to be used for new items and cannot be used at this time for repairs to any existing items. Clerk Peterson suggested using some towards a piece of playground equipment. There was no further discussion.

Financial Report

- ❖ Treasurer Straub gave the treasurer report. After the Treasurer's report was presented, a motion was made by Houle, seconded by Stirling, to approve the Financial Report with a balance of \$3,115,434.12 and pay the bills – claims 2958 to 2974 in the amount of \$280,693.67, which includes knife river. Motion carried. 3 yes, 0 no.

Adjournment

Chair Reed asked if anyone had any other business.

There being no further business a motion was made by Stirling, seconded by Houle, to adjourn the meeting at 7:50pm. Motion carried.

David J. Reed, Chair
Chisago Lake Township

Jeanette Peterson, Clerk
Chisago Lake Township