

**MINUTES OF THE REGULAR MONTHLY
MEETING OF THE CHISAGO LAKE TOWNSHIP BOARD
TUESDAY, MARCH 18, 2025**

The regular monthly meeting for March 18, 2025, was called to order at 7:00 pm by Chair Reed. Those in attendance were Chair David J. Reed, Supervisor Wayne Houle, and Sherry Stirling, Treasurer Judy Straub, and Clerk Jeanette Peterson.

Chair Reed asked the Board for approval of the minutes for the regular monthly meeting and the Board of Audit and Budget meeting on February 18, 2025. A motion was made by Houle, seconded by Stirling, to approve and wave the reading of the minutes for the regular monthly meeting and the Board of Audit and Budget meeting on February 18, 2025. Motion carried.

Additions to Agenda and Approval of Agenda

Chair Reed asked if there were any changes or additions to the agenda. Hearing no, a motion was made by Houle, seconded by Stirling, to approve the agenda as presented. Motion carried.

Variances, Plats and Conditional Use Permits

❖ None for the Month of March.

Old Business

❖ None for the Month of March.

New Business

❖ Center City Fire Chief, Travis Greene, presented the 2024 Annual Budget. Center City fire department had a total of 33 incidents within Chisago Lake Township in 2024. The fire contract amount for 2025 is \$48,000.00.

Road Report

❖ Matt Wikelius informed the Board:

- Bid for a 2025 Mack plow truck is \$259,909.46. This will replace the current 2005 Freightliner. After some discussion a motion was made by Houle, seconded by Stirling to approve the purchase of a 2025 Mack plow truck. Motion carried.
- JT tree service is over half done trimming trees within the township road-rights-of-way
- Wikelius received a projected cost from Township Engineer, Dan Boyum for 2025 street improvements to reclaim and repave of North Lakes Lane, Oasis Estates, Leah Lane, 275th, and 276th streets of \$1,208,754.39. The board and maintenance supervisor making North Lakes Lane, and the Oasis Estates plat the priority, with Leah Lane, 275th, & 276th Street being an alternate. After reviewing a motion was made by Houle, seconded by Stirling, to proceed with authorizing the township engineer (Stantec) to go out for bids on the 2025 street improvements to reclaim and repave of North Lakes Lane, Oasis Estates, Leah Lane, 275th, and 276th streets. Making North Lakes Lane, and the Oasis Estates plat the priority, with Leah Lane, 275th, & 276th Street being an alternate. Motion carried.
- Wikelius informed the board that road restrictions are in place

Information for Officials

- ❖ Clerk Peterson informed the Board of the following:
 - The CCATO meeting for March 26th will be held at Rusheba township at 7:00 pm
 - Hall Rental Report for the month of April
 - Report on Building Permits applications for the month of January
 - Clerk Peterson informed the board that she would like to have Changing Stations and Wall Mount Sanitary Napkin Trash Cans installed. After some discussion a motion was made by Houle, seconded by Stirling to purchase and install Changing Stations and Wall Mount Sanitary Napkin Trash cans. Motion carried.

Financial Report

❖ Treasurer Straub gave the treasurer report. After the Treasurer's report was presented, a motion was made by Houle, seconded by Stirling, to approve the Financial Report with a balance of \$3,065,927.03 and pay the bills – claims 3104 to 3125 in the amount of \$21,556.09. Motion carried, 3 yes, 0 no.

Treasurer Straub asked the board if the Annual meeting is considered a Special Meeting and if the officials should be paid per diem. The Board agreed that it is considered a special meeting, and the officials should be paid a per diem.

Supervisor, Stirling asked Treasurer Straub why we still have money in the building fund. Straub responded that this is due to late levies being collected. After discussion a motion was made by Stirling, seconded by Houle, to transfer money from the building fund to the General fund to eliminate the building fund. Motion carried.

Adjournment

Chair Reed asked if anyone had any other business.

There being no further business, a motion was made by Houle, seconded by Stirling, to adjourn the meeting at 7:40 pm. Motion carried.

David J. Reed, Chair
Chisago Lake Township

Jeanette Peterson, Clerk
Chisago Lake Township