

**MINUTES OF THE REGULAR MONTHLY
MEETING OF THE CHISAGO LAKE TOWNSHIP BOARD
TUESDAY, May 18th, 2021**

The regular monthly meeting for May 18th, 2021 was called to order at 7:00 pm by Chair, Stirling. All Board members were present in person. Pledge of Allegiance was said by group.

Chair, Stirling asked the Board for an approval of the minutes from the April 20, 2021, regular monthly meeting and the minutes from the Board of Appeal and Equalization meeting from May 22, 2021. A motion was made by Houle, seconded by Reed, to approve the minutes as presented and waive the reading of the April 20, 2021, minutes and the April 22, 2021, minutes. Motion carried.

Additions to Agenda and Approval of Agenda

Chair, Stirling asked if there were any changes or additions to the Agenda. A motion was made by Reed, seconded by Houle, to approve the Agenda, as presented. Motion carried.

Variances, Plats and Conditional Use Permits

❖ Deborah Larson, 32800 North Center Court, came before the Board, requesting a Variance to allow addition to existing structure to be approximately 28 feet closer to the (OHWM) than the required 75 feet and to allow the mound system to be less than 33 feet from the center of the road. After review, a motion was made by Houle, seconded by Reed, to approve the variance to allow the addition to the existing structure to be approximately 28 feet closer to the ordinary high water mark than the required 75 feet setback, but not allowing the septic mound to be in the road ROW. The ROW is deeded township property and per MN Statute 160.2715 (a) (8), it is unlawful to place or maintain any building or structure within the ROW. Motion carried.

Old Business

❖ Update on LRIP, still waiting to hear back from the state on our application. They received 421 applications, so they are going through the applications and are supposed to be contacting everyone by the end of May beginning of June.

❖ Update on Little Lake Rd reclamation project. Bid opening is Thursday, May 20th, 2021 at 10:00 am at the Chisago Lake Town Hall. Once we have opened the bids, we will set a date to approve the bids.

❖ Update on the new Internet and Phone System. Matt informed the Board that the Fiber optic lines are in and the internet in both buildings are now running off Midco. The fax machine will be switched to go directly to an email address, which will eliminate an extra phone line. We will contact Midco to get the phone systems switched and once that has been completed, we will cancel Frontier's services. The Sprinkler systems will be put on Cellular systems rather than phone lines, so this will eliminate two more phone lines. Matt is working with Nardini to have them take care of monitoring the sprinkler systems for both buildings, along with maintaining all the fire extinguishers. Chair Stirling informed the Board that fees that are telecommunicated related can be covered under the American Rescue Plan Act. Matt informed the Board that the maintenance department purchased new cell phones also.

❖ Clerk, Jeanette Peterson presented Appendix B, (Resolution Authorizing Contract with Interested Officer Under Minn. Stat 471.88, subd. 5) and Appendix C (Affidavit of Official Interest in Claim) to the Board for the Janitorial Position. Chair, Stirling requested to amend Appendix B, to include more detail under the duties, and that this resolution is therefore retroactive to April 20, 2021, due to “Jeanette Peterson providing janitorial services on an emergency basis since April 20th, 2021. After review, a motion was made by Houle, seconded by Reed, to adopt Resolution Authorizing Contract with Interested Officer (Appendix B) with changes. Motion carried.

New Business

❖ The Board received a letter from the East Central Regional Development Commission requesting nominations to fill the Chisago County township vacancy to represent the townships of Chisago County on the ECRDC. No nominations for this position from Chisago Lake Township.

❖ Received an application from Excel to install approx. 210ft of natural gas service from main 35’ e of the center line of Lanesboro Wy going west to the property at 10449 Lanesboro Wy. After review, a motion was made by Houle, seconded by Reed, to approve the Excel application to install approx. 210ft of natural gas service from main 35’ e of the center line of Lanesboro Wy going west to the property at 10449 Lanesboro Wy. Motion carried.

Road Report

❖ Matt Wikelius informed the Board that:

- The maintenance department has completed applying all the Limestone for 2021
- They are planning to apply chloride on Lindo Trl, Quinlan Ave, Little Lake Rd (from board landing south), Lofton Ln, and 360th. The County will be doing Vibo Trl from CR74 to the County pit, and Franconia will be doing Oldfield Ave., and their part of Panola Drive.
- Spraying roadside hopefully in the next two weeks. Planning on doing about half as much as last year.

Information for Officials

❖ Clerk Peterson informed the Board of the following:

- A total of 48 Building Permit applications were issued within Chisago Lake Township for the months of March and April
- CCATO meeting will be held at Shafer Township on May 26th, 2021 at 7:00 pm
- Invoiced Chiago County Public Health for use of Townhall for COVID vaccinations
- Hall Rental Report
- Received Thank you cards for the flowers we sent for Marvin’s funeral and from the Baby Blanket for our generous financial support

Financial Report

- ❖ Treasurer Straub gave the Treasurer report. After the Treasurer’s report was presented, a motion was made by Houle, seconded Reed, to approve the Financial Report with a balance of \$1,118,217.47, and pay the bills – Claim numbers 2049–2075 in the amount of \$105,387.33. Motion carried.
- ❖ Treasurer, Straub informed the Board, that we are to receive 75% of our budget, which is approximately \$800,000, which we are to receive half in 2021 and half in 2022. We have not been able to apply for the funding, and the guidelines for spending are still undecided.

Adjournment

Chair Stirling asked if anyone had any other business.

There being no further business a motion was made by Houle, seconded by Reed, to adjourn the meeting at 8:18 pm. Motion carried.

Sherry Stirling, Chair
Chisago Lake Township

Jeanette Peterson, Clerk
Chisago Lake Township